



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

MAY 25, 2016

10:00 A.M.

**COUNCIL CHAMBERS
FORT VERMILION, AB**



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW	ADVOCACY
1. FISCAL RESPONSIBILITY: Long term planning 2. CITIZEN ENGAGEMENT: Ratepayers surveys 3. DEVELOPMENT STANDARDS: Evaluation of infrastructure 4. POTABLE WATER: Availability & Infrastructure 5. INDUSTRY RETENTION AND ATTRACTION 6. CAMPGROUNDS: Expansion 7. LAND STEWARDSHIP COMMITTEE 8. MUNICIPAL ROADS: Upgrading 9. INTER-PROVINCIAL/ TERRITORIAL RELATIONS 10. RECREATION CENTRES & ARENA UPGRADES 11. EDUCATION STRATEGY: Environmental information for farmers 12. INDUSTRY RELATIONS AND GROWTH: Value added	<input type="checkbox"/> <i>Provincial Government Relations</i> <input type="checkbox"/> <i>Transportation Development</i> <input type="checkbox"/> <i>Health Services</i> <input type="checkbox"/> <i>La Crete Postal Service</i> <input type="checkbox"/> <i>Land Use (Land Use Framework, conservation initiatives, agricultural land expansion)</i> Codes: BOLD CAPITALS – Council NOW Priorities CAPITALS – Council NEXT Priorities <i>Italics</i> – Advocacy Regular Title Case – Operational Strategies * See Monthly Capital Projects Progress Report

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)			
1. INDUSTRY RETENTION AND ATTRACTION: meetings with local industries leaders	May	<input type="checkbox"/> <i>Provincial Government Relations</i>	
2. INTER-PROVINCIAL/ TERRITORIAL RELATIONS: develop a plan for symposium to share information (CAO & Sustainability Committee)	May	<input type="checkbox"/> <i>Transportation Development</i> <input type="checkbox"/> <i>Health Services</i> <input type="checkbox"/> <i>La Crete Postal Service</i>	
ECONOMIC DEVELOPMENT (Joulia/Byron)		AGRICULTURAL SERVICES (Grant)	
1. INDUSTRY RELATIONS AND GROWTH: Value added (review development incentives options)	Sept.	1. EDUCATION STRATEGY: Environmental information for farmers	
2. Tourism Strategy – SWOT analysis	Sept.	2. Emergency Livestock Response Plan	Oct.
3. <i>Land Use (Land Use Framework, conservation initiatives, agricultural land expansion)</i>	August	3. Agricultural Fair & Tradeshow	August
<input type="checkbox"/> Economic Development Action Plan	May	<input type="checkbox"/> Easements for Existing Drainage Channels	August
COMMUNITY SERVICES (Ron/Len)		PUBLIC WORKS* (Ron/Len)	
1. CAMPGROUNDS: Expansion - Wadlin & Hutch Lake Plans	April	1. MUNICIPAL ROADS: Upgrading	July
2. RECREATION CENTRES & ARENA UPGRADES	July	<input type="checkbox"/> Hamlet 5 Year Upgrading Plan – Review & Update	July
3. COR Certificate – External Audit Review	March	<input type="checkbox"/> Engineering Services Procurement RFP	Dec.
<input type="checkbox"/> Construct dock expansion plan for campgrounds as per new design	May		
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. DEVELOPMENT STANDARDS: Evaluation of infrastructure - engage consultant	April	1. CITIZEN ENGAGEMENT: Ratepayers surveys	
2. LAND STEWARDSHIP COMMITTEE - fill positions	April	2. Filing/Records Management Procedure	May
3. Infrastructure Master Plans - complete	April	3. By – Election (Ward 7)	May
<input type="checkbox"/> LC & FV Streetscape - finalize design	May	<input type="checkbox"/> SDAB Bylaw Review	May
<input type="checkbox"/> LC & FV Airports - infrastructure review, ph. 1	April	<input type="checkbox"/> Social Media Policy	June
FINANCE (Mark)		ENVIRONMENTAL (Fred)	
1. FISCAL RESPONSIBILITY: Long term planning	Sept.	1. POTABLE WATER: Availability & Infrastructure	
2. Non-traditional municipal revenue stream – research options		2. Hamlet Easement Strategy	July
3. Multi-year capital plan		<input type="checkbox"/> Establish Tactical Plan	
		<input type="checkbox"/> Water Study Rocky Lane and High Level	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 25, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the May 10, 2016 Regular Council Meeting	7
		b) Notes of the May 24, 2016 Committee of the Whole Meeting	25
DELEGATIONS:	4.	a) Streetscape & Economic Development Project O2 Planning & Design (11:00 a.m.)	27
		b)	
		c)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Land Stewardship Committee Meeting Minutes	29
		c) Municipal Planning Commission Meeting Minutes	35
		d)	
GENERAL REPORTS:	6.	a)	
		b)	
TENDERS:	7.	a) Rural Potable Water Infrastructure Contract 3 –	47

			Water Storage and Pumping Facilities (2:00 p.m.)	
		b)	2016 Line Painting Request for Quotations (3:00 p.m.)	53
		c)	2016 Crack Sealing Request for Quotations (3:00 p.m.)	55
		d)	Fort Vermilion Shop Extension – Awarding of Tender	57
PUBLIC HEARINGS:	8.	a)	None	
ADMINISTRATION:	9.	a)	Bylaw 1039-16 Regional Emergency Management Bylaw	63
		b)	Hamlet of Fort Vermilion Gravel Pit (to be presented at the meeting)	
		c)	Public Lands (to be presented at the meeting)	
		d)	Housing Amalgamation Meeting Update (to be presented at the meeting)	
		e)	Fort Vermilion Courthouse (to be presented at meeting)	
		f)		
		h)		
AGRICULTURE SERVICES:	10.	a)		
		b)		
COMMUNITY SERVICES:	11.	a)		
		b)		
FINANCE: (1:00 p.m.)	12.	a)	ATCO – Vested vs Non-vested	75
		b)		

		c)		
OPERATIONS: (2:15 p.m.)	13.	a)	Compensation Agreement – Wadlin Lake	79
		b)	Dust Control – Product, Cost and Locations	87
		c)		
		d)		
PLANNING & DEVELOPMENT: (11:30 a.m.)	14.	a)	Bylaw 1040-16 Land Use Bylaw Amendment to Rezone Plan 052 3706, Block 30, Lot 14 from Manufactured Home Subdivision 2 “MHS2” to Hamlet Residential 1 “HR1” (La Crete)	93
		b)	North Point Oversizing Payment	101
		c)	Wall’s Landing Road LOC	109
		d)	La Crete Sanitary Sewer Expansion	115
		e)		
		f)		
UTILITIES: (2:00 p.m.)	15.	a)	Fort Vermilion Backwash Waste Dechlorination Project	119
		b)		
		c)		
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	121
IN CAMERA SESSION:	17.	a)	Legal	
		b)	Labour <ul style="list-style-type: none">• CAO Recruitment	
		c)	Land <ul style="list-style-type: none">• La Crete Airport Terminal Lease	

NOTICE OF MOTION: 18. Notices of Motion

NEXT MEETING DATES: 19. a) Regular Council Meeting
Tuesday, June 14, 2016
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
Thursday, June 30, 2016
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the May 10, 2016 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the May 10, 2016, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the May 10, 2016, Regular Council Meeting be adopted as presented.

Author: C. Simpson Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, May 10, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT: Bill Neufeld Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Elmer Derksen Councillor (left the meeting at 3:18 p.m.)
John W. Driedger Councillor
Eric Jorgensen Councillor
Josh Knelsen Councillor
Ray Toews Councillor
Lisa Wardley Councillor

REGRETS: Walter Sarapuk Deputy Reeve

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Peng Tian Director of Finance
Ron Pelensky Director of Community Services &
Operations
Byron Peters Director of Planning and Development

ALSO PRESENT: Members of the public and media.
Mark Onaba, WSP

Minutes of the Regular Council meeting for Mackenzie County held on May 10, 2016 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:04 a.m.

1. b) Oath of Office – Councillor Ward 7 (Fort Vermilion)

The Oath of Office was administered to Councillor Toews by Joulia Whittleton, Chief Administrative Officer.

AGENDA:

2. a) Adoption of Agenda

MOTION 16-05-333

MOVED by Councillor Driedger

That the agenda be approved with the following additions:

- 9. g) Fort McMurray Wildfire Assistance
- 15. a) Fort Vermilion Water Plant
- 17. a) Legal – Seniors Housing
- 17. a) Legal – Tenders
- 17. a) Legal – Semi-Annual Legal Summary Review

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the April 27, 2016 Regular Council Meeting

MOTION 16-05-334

MOVED by Councillor Braun

That the minutes of the April 27, 2016 Regular Council Meeting be adopted as presented.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

MOTION 16-05-335

MOVED by Councillor Jorgensen

That a letter be sent to the Mackenzie Housing Management Board in regards to attendance of Council appointed alternates at their board meetings.

CARRIED

MOTION 16-05-336

MOVED by Councillor Jorgensen

That Councillor Toews be authorized to attend the Municipal Government Act session on June 23, 2016 in Grande Prairie and that the Peace River session attendance be reduced to two Councillors.

CARRIED

MOTION 16-05-337

MOVED by Councillor Wardley

That the Council Committee verbal reports be received for

information.

CARRIED

5. b) Community Services Committee Meeting

MOTION 16-05-338 **MOVED** by Councillor Bateman

That the unapproved minutes of the April 25, 2016, Community Services Committee Meeting be received for information.

CARRIED

GENERAL REPORTS: **6. a) CAO Report**

MOTION 16-05-339 **MOVED** by Councillor Knelsen

That the CAO resignation be accepted with regret.

CARRIED

MOTION 16-05-340 **MOVED** by Councillor Jorgensen

That the CAO report for April 2016 be received for information.

CARRIED

PUBLIC HEARINGS: **8. a) None**

ADMINISTRATION: **9. a) Bylaw 1034-16 Subdivision and Development Appeal Board**

MOTION 16-05-341 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1034-16 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County.

CARRIED

MOTION 16-05-342 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1034-16 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County.

CARRIED

MOTION 16-05-343

Requires Unanimous

MOVED by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1034-16 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 16-05-344

MOVED by Councillor Knelsen

That third reading be given to Bylaw 1034-16 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County.

CARRIED

9. b) Council Committees

MOTION 16-05-345

MOVED by Councillor Bateman

That Councillor Toews be appointed to the Community Services Committee, the Emergency Response Committee and the Public Works Committee for the remainder of the term ending October 2016.

Vote was conducted by secret ballot.

CARRIED

MOTION 16-05-346

MOVED by Councillor Wardley

That the ballots be destroyed.

CARRIED

9. c) Fox Lake Access Road

MOTION 16-05-347

MOVED by Councillor Toews

That a letter be sent to Alberta Transportation stating that the County is not in a financial position to participate in establishing a new road way, namely the Fox Lake Access Road (Highway 58 to the Fox Lake river crossing), and that it should be established as a provincial roadway and that future consideration for participation in operations/maintenance may be given.

CARRIED

Reeve Neufeld recessed the meeting at 11:14 a.m. and reconvened the meeting at 11:26 a.m.

FINANCE:

12. a) Maranatha Evangelical Church – 2016 Property Tax Exemption Request

MOTION 16-05-348
Requires 2/3

MOVED by Councillor Wardley

That Maranatha Evangelical Church Services be exempt from paying 2016 property taxes for the leased facilities under rolls 076376 and 084050 effective April 12, 2016 (date of rezoning to Public/Institutional).

CARRIED

12. b) Noralta Inn West – 2016 Property Tax Exemption Request

MOTION 16-05-349
Requires 2/3

MOVED by Councillor Bateman

That Noralta Inn West be exempt from paying 2016 property tax for the portion of the building used by Alberta Health Services under tax roll 192434.

CARRIED

DELEGATIONS:

4. a) Beth Kappelar, Chair, Mackenzie Library Board

ADMINISTRATION:

9. d) La Crete Library Facility

MOTION 16-05-350

MOVED by Councillor Wardley

That the La Crete Library facility lease agreement be between Mackenzie County and the Mackenzie County Library Board.

Councillor Braun requested a recorded vote.

In Favor
Councillor Wardley
Councillor Toews
Councillor Driedger
Councillor Bateman

Opposed
Councillor Derksen
Reeve Neufeld
Councillor Jorgensen
Councillor Knelsen
Councillor Braun

DEFEATED

MOTION 16-05-351 **MOVED** by Councillor Toews

That the County transfer the title for the old ATB Building to the La Crete Library Society.

DEFEATED

Reeve Neufeld recessed the meeting at 12:10 p.m. and reconvened the meeting at 1:00 p.m. with all members present with the exception of Councillor Wardley.

TENDERS: **7. a) Sale of Asset 1994 GMC Topkick – Unit #2003**

MOTION 16-05-352 **MOVED** by Councillor Jorgensen

That the tenders for the sale of Unit # 2003, 1994 GMC Topkick truck be opened.

CARRIED

Tenders received:

Name	Bid Amount
Vernon Shelton	\$3,000.00
Frank Wiens	\$4,600.00
Johan Doerksen	\$6,160.00
Jacob Wiebe	\$8,555.00

Councillor Wardley rejoined the meeting at 1:02 p.m.

MOTION 16-05-353 **MOVED** by Councillor Braun

That the sale of Unit #2003, 1994 GMC Topkick truck be awarded to the highest bidder.

CARRIED

ADMINISTRATION: **9. e) Zama Crown Land Procurement**

MOTION 16-05-354 **MOVED** by Councillor Wardley

That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement:

- cancel PLS 080023;
- pursue acquisition of land parcels as identified on the map presented in red;

- identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.

CARRIED

9. f) Land Stewardship Committee

MOTION 16-05-355

MOVED by Councillor Bateman

That the Land Stewardship Committee Terms of Reference be amended as follows:

- Membership:
 - Four (4) members of **Mackenzie County** Council
 - Two (2) members appointed by the Town of High Level Council
 - Two (2) members appointed by the Town of Rainbow Lake Council
- Quorum:
 - Any three (3) **Mackenzie County** Councillors and an overall majority of members at large present at a meeting shall be considered a quorum.
- Municipalities shall be responsible for their respective appointees in regards to honorariums and expenses.

CARRIED

9. g) Fort McMurray Wildfire Assistance (ADDITION)

MOTION 16-05-356

Requires Unanimous

MOVED by Councillor Toews

That administration be authorized to send resources for the Fort McMurray wildfire assistance and that employee wages and travel and subsistence be subsidized by the County, if required.

CARRIED UNANIMOUSLY

**AGRICULTURE
SERVICES:**

10. a) None

**COMMUNITY
SERVICES:**

11. a) Bylaw 1037-16 Municipal Parks Bylaw

MOTION 16-05-357 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1037-16, being the Municipal Parks Bylaw.

CARRIED

MOTION 16-05-358 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1037-16, being the Municipal Parks Bylaw.

CARRIED

MOTION 16-05-359 **MOVED** by Councillor Driedger
Requires Unanimous

That consideration be given to proceed to the third reading of Bylaw 1037-16, being the Municipal Parks Bylaw, at this meeting.

CARRIED UNANIMOUSLY

MOTION 16-05-360 **MOVED** by Councillor Bateman

That the third reading be given to Bylaw 1037-16, being the Municipal Parks Bylaw.

CARRIED

11. b) La Crete Recreation Society – Brine Pipe Replacement Funding Request

MOTION 16-05-361 **MOVED** by Councillor Derksen
Requires 2/3

That the La Crete Recreation Society request for funding for the Brine Pipe repair be APPROVED in the amount of \$16,000 with funding coming from the Grants to Other Organizations Reserve.

CARRIED

OPERATIONS: **13. a) Bylaw 1030-16 Road Closure Fort Vermilion Bridge Campground**

MOTION 16-05-362 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1030-16, being a road closure bylaw for the closure of government road allowance

between Section 28 and 29 Township 108, Range 13, W5M for the purpose of consolidation, subject to public hearing input.

CARRIED

13. b) Bylaw 1031-16 Road Closure Fort Vermilion Bridge Campground

MOTION 16-05-363

MOVED by Councillor Bateman

That first reading be given to Bylaw 1031-16, being a road closure bylaw for the closure of all of Plan 2982PX within SE 1/4 Section 28, Township 108, Range 13, W5M lying north and east of Plan 1508PX for the purpose of consolidation, subject to public hearing input.

CARRIED

13. c) Bylaw 1032-16 Road Closure Fort Vermilion Bridge Campground

MOTION 16-05-364

MOVED by Councillor Bateman

That first reading be given to Bylaw 1032-16, being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying northeast of Plan 1508PX and northwest of Plan 2982PX for the purpose of consolidation, subject to public hearing input.

CARRIED

13. d) Bylaw 1033-16 Road Closure Fort Vermilion Bridge Campground

MOTION 16-05-365

MOVED by Councillor Bateman

That first reading be given to Bylaw 1033-16, being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, township 108, Range 13, W5M lying south of Plan 2982PX for the purpose of consolidation, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1027-16 Land Use Bylaw Amendment to Rezone Part of NE 11-106-15-W5M from Agricultural

**“A” to La Crete Highway Commercial District
 “HC2” (La Crete Rural)**

MOTION 16-05-366

MOVED by Councillor Wardley

That first reading of Bylaw 1027-16 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural “A” to La Crete Highway Commercial District “HC2” for commercial development be TABLED and that administration research establishing a transitional highway commercial zoning and consider lagoon setbacks.

CARRIED

TENDERS:

7. b) 2016 Road Improvement Project

MOTION 16-05-367

MOVED by Councillor Braun

That the 2016 Road Improvement project tenders be opened.

CARRIED

	Schedule A	Schedule B	Total	Schedule A	Schedule C	Total
Ruel Bros. Contracting	389,638.75	1,030,528.92	1,420,167.67	389,638.75	1,223,080.15	1,612,718.90
Knelsen Sand & Gravel	326,670.00	864,845.50	1,191,515.50	326,670.00	1,166,010.00	1,492,680.00

MOTION 16-05-368

MOVED by Councillor Braun

That the 2016 Road Improvement Project Tender be awarded to the lowest qualified bidder for Option 1 for Schedule B.

CARRIED

**PLANNING &
 DEVELOPMENT:**

14. b) Bylaw 1028-16 Land Use Bylaw Amendment to Rezone Part of SW 8-106-15-W5M from Agricultural “A” to Rural Country Residential District 3 “RC3” (La Crete Rural)

MOTION 16-05-369

MOVED by Councillor Braun

That first reading be given to Bylaw 1028-16 being a Land Use Bylaw amendment to rezone Part of SW 8-106-15-W5M from Agricultural “A” to Rural Country Residential District 3 “RC3” to allow for the development of multiple residential lots in the rural area, subject to public hearing input.

CARRIED

Reeve Neufeld recessed the meeting at 2:18 p.m. and reconvened the meeting at 2:32 p.m.

14. c) Bylaw 1029-16 Land Use Bylaw Amendment to Rezone Part of NW 16-104-16-W5M from Agricultural "A" to Rural Country Residential District 3 "RC3" (La Crete Rural)

MOTION 16-05-370

MOVED by Councillor Bateman

That first reading for Bylaw 1029-16 being a Land Use Bylaw amendment to rezone Part of NW 16-104-15-W5M from Agricultural "A" to Rural Country Residential District 3 "RC3" to allow for the development of multiple residential lots in the rural area be REFUSED.

DEFEATED

MOTION 16-05-371

MOVED by Councillor Derksen

That first reading be given to Bylaw 1029-16 being a Land Use Bylaw amendment to rezone Part of NW 16-104-15-W5M from Agricultural "A" to Rural Country Residential District 3 "RC3" to allow for the development of multiple residential lots in the rural area, subject to public hearing input and that a geotechnical report be provided by the applicant prior to the public hearing.

CARRIED

14. d) Bylaw 1035-16 Land Use Bylaw Amendment to Rezone Plan 132 4101, Block 02, Lot 01 from Rural Light Industrial District "RI1" to Rural General Industrial District "RI2" (La Crete Rural)

MOTION 16-05-372

MOVED by Councillor Driedger

That first reading be given to Bylaw 1035-16 being a Land Use Bylaw Amendment for the rezoning of Plan 132 4101, Block 02, Lot 01 from Rural Light Industrial District "RI1" to Rural General Industrial District "RI2" to allow for a Contractor's Business/Yard, subject to public input.

CARRIED

14. e) Bylaw 1036-16 Land Use Bylaw Amendment to Add Regulation to Variance Authority

MOTION 16-05-373

MOVED by Councillor Braun

That first reading be given to Bylaw 1036-16 being a Land Use Bylaw Amendment to add regulation to Section 5.5.6 Variance Authority, subject to public hearing input.

CARRIED

TENDERS:

7. c) Fort Vermilion Shop Extension

MOTION 16-05-374

MOVED by Councillor Braun

That the Fort Vermilion Shop Extension Tender proposals be opened.

CARRIED

Proposals Received

Name	Amount
Savage Construction	\$130,000.00
Frontier Carpentry Ltd.	\$136,221.85
Mackenzie Custom Builders Ltd.	\$130,000.00
Alpine Builders Ltd.	\$135,600.00 (1)
	\$149,540.00 (2)

MOTION 16-05-375

MOVED by Councillor Bateman

That the Fort Vermilion Shop Extension Tender proposals be reviewed by administration and that recommendations be brought to Council for awarding.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. f) Bylaw 1038-16 Land Use Bylaw Amendment to Add the Definition and Interpretation for PANHANDLE/FLAG LOT and ROAD ACCESS

MOTION 16-05-376

MOVED by Councillor Driedger

That first reading be given to Bylaw 1038-16 being a Land Use Bylaw Amendment to add a definition and interpretation for PANHANDLE/FLAG LOT and ROAD ACCESS as amended by

the Municipal Planning Commission as AMENDED, subject to public hearing input.

Councillor Derksen left the meeting at 3:18 p.m.

CARRIED

14. g) 2015 Municipal Census, Mackenzie County

MOTION 16-05-377

MOVED by Councillor Braun

That the 2015 Municipal Census data for Mackenzie County be received for information.

CARRIED

UTILITIES:

15. a) Fort Vermilion Water Plant (ADDITION)

MOTION 16-05-378
Requires Unanimous

MOVED by Councillor Jorgensen

That the Fort Vermilion water plant concern be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 16-05-379

MOVED by Councillor Jorgensen

That a development permit summary be provided to Councillors.

CARRIED

MOTION 16-05-380

MOVED by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Neufeld recessed the meeting at 3:42 p.m. and reconvened the meeting at 3:51 p.m.

**IN-CAMERA
SESSION:**

17. In-Camera Session

MOTION 16-05-381

MOVED by Councillor Toews

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:52 p.m.

17. a) Legal

- Seniors Housing
- Tenders
- Semi-Annual Legal Summary Review

17. b) Labour

- AUPE Negotiations
- CAO Recruitment

17. c) Land

CARRIED

Councillor Bateman and Councillor Driedger declared themselves in conflict for the Tenders discussion and left the room at 3:53 p.m. and rejoined the meeting at 4:01 p.m.

MOTION 16-05-382

MOVED by Councillor Bateman

That Council move out of camera at 5:50 p.m.

CARRIED

17. a) Legal – Seniors Housing (ADDITION)

MOTION 16-05-383

MOVED by Councillor Toews

That Mackenzie County withdraw support for funding to build the lodge in High Level.

Councillor Wardley requested a recorded vote.

In Favor

Councillor Toews

Opposed

Councillor Wardley
Councillor Driedger
Reeve Neufeld
Councillor Jorgensen
Councillor Knelsen
Councillor Bateman
Councillor Braun

DEFEATED

MOTION 16-05-384

MOVED by Councillor Wardley

That Mackenzie County supports a meeting between the following stakeholders and provincial representatives for seniors housing.

- Mackenzie County
- Town of High Level
- Town of Rainbow Lake
- La Crete Municipal Nursing Association
- North Peace Tribal Council
- High Level Housing Authority
- Mackenzie Housing Management Board

CARRIED

17. a) Legal – Tenders (ADDITION)

MOTION 16-05-385

Requires Unanimous

MOVED by Councillor Braun

That the regravelling tenders update be received for information.

Councillor Bateman and Councillor Driedger abstained from the vote.

CARRIED

17. a) Legal – Semi-Annual Legal Summary Review (ADDITION)

MOTION 16-05-386

MOVED by Councillor Knelsen

That the semi-annual legal summary of outstanding or pending files be received for information.

CARRIED

17. b) Labour – AUPE Negotiations

MOTION 16-05-387

MOVED by Councillor Wardley

That the AUPE negotiations update be received for information.

CARRIED

17. b) Labour – CAO Recruitment

MOTION 16-05-388 **MOVED** by Councillor Toews

That the CAO recruitment be undertaken with internal resources and that all Council form the Recruitment Committee.

CARRIED

MOTION 16-05-389 **MOVED** by Councillor Bateman

That administration be authorized to obtain an appraisal on the County owned property located at SW 26-108-12-W5M, near Fort Vermilion.

CARRIED

NOTICE OF MOTION: **18. a) None**

**NEXT MEETING
DATES:**

19. a) Committee of the Whole Meeting
 Tuesday, May 24, 2016
 10:00 a.m.
 Fort Vermilion Council Chambers
- b) Regular Council Meeting
 Wednesday, May 25, 2016
 10:00 a.m.
 Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 16-05-390 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 6:04 p.m.

CARRIED

These minutes will be presented to Council for approval on May 25, 2016.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Notes of the May 24, 2016 Committee of the Whole Meeting

BACKGROUND / PROPOSAL:

Notes of the May 24, 2016, Committee of the Whole Meeting will be presented at the meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the May 24, 2016, Committee of the Whole Meeting notes be adopted as presented.

Author: C. Simpson Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

Specific projects and strategies will require additional funding to complete, but those will be presented to council individually for budget approval.

Administration does recommend that council allocate a consistent sum of perhaps \$50,000 per year to implement components of the streetscape annually.

SUSTAINABILITY PLAN:

The sustainability plan has several references to the matter at hand, some specifically and some more ambiguously: Goals E23, E24, E25, E28, S1, S2, C2, Z2 and their related strategies all refer to the multiple ways that the streetscape and economic development strategy help the county attain its sustainability goals.

COMMUNICATION:

Various components of the information will be shared differently, with some remaining more confidential and some being shared through social media and the County Image.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the economic development strategy and streetscape design strategy/project be approved as presented.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Byron Peters, Director of Planning and & Development
Title:	Land Stewardship Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the April 22, 2016 Land Stewardship Committee Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Land Stewardship Committee unapproved meeting minutes of the April 22, 2016 be received for information.

Author: C. Simpson Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
Land Stewardship Committee Meeting

Mackenzie County Office
La Crete, AB

Friday, April 22, 2016 @ 11:00 a.m.

PRESENT:	Joe Peters	Chair, LSC Member
	Eric Jorgensen	Vice Chair, Councilor, LSC Member
	Jacque Bateman	Councilor, LSC Member
	John W. Driedger	Councilor, LSC Member
	George Fehr	LSC Member
	Mike Alsterlund	LSC Member
REGRETS:	Josh Knelsen	Councilor, LSC Member
	Anthony Peters	LSC Member
ADMINISTRATION:	Byron Peters	Director of Planning and Development
	Morgan Friesen	Administrative Assistant/Recording Secretary

MOTION

1. Call to Order

Byron Peters called the meeting to order at 11:07 a.m.

2. Adoption of Agenda

LSC-16-04-001

MOVED by John W. Driedger

That the agenda be adopted as presented.

CARRIED

3. Elections

a) Chair

LSC-16-04-002

Byron Peters called for nominations for the position of Chairperson.

First Call: Jacque Bateman nominated Joe Peters. Accepted.

Second Call: No further nominations.

Third Call: No further nominations.

LSC-16-04-003

MOVED by Eric Jorgensen

That the nominations cease for the position of Chairperson.

CARRIED

Byron Peters declared Joe Peters Chairperson by acclamation.

b) Vice Chair

Byron Peters called for nominations for the position of Vice Chairperson.

First Call: Jacquie Bateman nominated Eric Jorgensen.
Accepted.

Second Call: No further nominations.

Third Call: No further nominations.

LSC-16-04-004

MOVED by Jacquie Bateman

That the nominations cease for the position of Vice Chairperson.

CARRIED

Byron Peters declared Eric Jorgensen Vice Chairperson by acclamation.

4. OATH OF CONFIDENTIALITY

a) For information.

Byron Peters discussed the importance of confidentiality in the Committee and reminded the Committee that new LSC Members would need to complete an Oath of Confidentiality.

5. REVIEW TERMS OF REFERENCE

a) For information.

Byron Peters discussed meeting etiquette for the Land Stewardship Committee meetings as well as the

Committee Terms of Reference with the Members.

Byron Peters turned the meeting over to Chairperson Joe Peters at 11:38 a.m.

6. PRIORITY SETTING SESSION

Joe Peters recessed the meeting at 12:09 p.m. and reconvened the meeting at 12:21 p.m.

The Land Stewardship Committee discussed multiple issues in different categories and produced three different issues they would like to initially focus on:

1. Water Management

a) Wetlands policy:

- I. Review current and potential regulations regarding wetlands.
- II. Try to find a balance to keep it livable.
- III. The LSC doesn't like what they are seeing now so would like to think of changes that they feel would be better for everyone.
- IV. This would include drainage methods.

b) Water storage, irrigation, and reduced drainage – create and/or grow industry in these areas.

c) Direct water into sloughs, not rivers.

d) Potentially take funds from land sales to help with water management in the region.

2. Biodiversity

a) Protect river corridors (including major creeks).

b) Reduce clearing of swales/low areas and enforce setbacks around these areas.

c) Windrows help protect – the region needs corridors.

d) Possibly reduce the clearing of road allowances in the region.

e) Possibly take Municipal Reserve in rural areas along roads in order to keep the trees in those road areas.

f) Educate about the importance of keeping one acre of trees on each side of the quarter section.

3. Regional Plans

- a) Provide further information about regional plans to the committee in coming meetings.

8. MEETING DATES

❖ June 9, 2016 @ 10:00 a.m. in Fort Vermilion

9. ADJOURNMENT

LSC-16-04-005

MOVED by John W. Driedger

That the Land Stewardship Committee Meeting be adjourned at 1:39 a.m.

CARRIED

These minutes were adopted this 9th day of June, 2016.

Joe Peters, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the May 6, 2016 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

Author: M. Friesen Reviewed by: _____ CAO: JW

That the Municipal Planning Commission approved meeting minutes of May 6, 2016 be received for information.

Author: B. Peters **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Friday, May 6, 2016 @ 10:00 a.m.

PRESENT: John W. Driedger Chair, Councilor, MPC Member
Erick Carter Vice Chair, MPC Member
Jacquie Bateman Councilor, MPC Member
Jack Eccles MPC Member
Beth Kappelar MPC Member

ADMINISTRATION: Byron Peters Director of Planning and Development
Liane Lambert Planner
Caitlin Smith Development Officer
Morgan Friesen Administrative Assistant/Recording Secretary

MEMBERS OF PUBLIC: Johan Driedger

MOTION

1. Call to Order

John W. Driedger called the meeting to order at 10:07 a.m.

2. Adoption of Agenda

MPC-16-05-065

MOVED by Erick Carter

That the agenda be adopted as presented.

CARRIED

3. Minutes

a) Adoption of Minutes

MPC-16-05-066

MOVED by Beth Kappelar

That the minutes of the April 7, 2016 Municipal Planning Commission meeting be adopted as amended.

CARRIED

b) Business Arising from Previous Minutes

Johan Driedger joined the meeting at 10:09 a.m.

MPC-16-05-067

MOVED by Beth Kappelar

That item 6.a) Bylaw 10xx-16 be moved up to first item on the agenda.

CARRIED

6. MISCELLANEOUS ITEMS

a) Bylaw 10xx-16

**Land Use Bylaw Amendment to Rezone
Plan 052 3706, Block 30, Lot 14 from Manufactured
Home Subdivision 2 “MHS2” to Hamlet Residential 1
“HR1” (La Crete)**

MPC-16-05-068

MOVED by Jacquie Bateman

That the Municipal Planning Commission’s recommendation to Council is for the approval of Bylaw 10xx-16 being the rezoning of Plan 052 3706, Block 30, Lot 14 from Manufactured Home Subdivision 2 “MHS2” to Hamlet Residential 1 “HR1” to allow for a Dwelling – Single Family.

CARRIED

Johan Driedger left the meeting at 10:11 a.m.

4. DEVELOPMENT

**a) 058-DP-16 Gary Samuelson – Automotive
Equipment & Vehicle Service (Body Shop) in “A”
(High Level Rural) Plan 072 9412, Block 01, Lot 01
(Part of NW 22-110-19-W5M)**

MPC-16-05-069

MOVED by Beth Kappelar

That Development Permit 058-DP-16 on Plan 072 9412, Block 01, Lot 01 in the name of Gary Samuelson be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void:

1. This permit approval is for the operation of an Automotive Equipment & Vehicle Service out of the existing Shop.

2. This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.

3. All conditions and requirements by the Alberta Motor Vehicle Industry Council "AMVIC" are to be met to their specifications and standards.

4. No vehicle shall be located in such a way that it impedes visibility for vehicular and/or pedestrian traffic.

5. The Automotive Equipment and Vehicle Services Business shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.

6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.

7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

9. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 10 public parking stalls. "One parking space, including the driveway area, shall occupy 27.87 square

meters (300 square feet).”

10. If a sign is placed on the property the sign shall be located a minimum of:

- a) 200 meters from regulatory signs, and
- b) 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.

11. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.

12. The sign and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.

13. The sign shall:

- a) Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
- b) Not unduly interfere with the amenities of the district,
- c) Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
- d) Not create visual or aesthetic blight.

14. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) 059-DP-16 Tervita Corporation – Class II Industrial Landfill (Additional Cell) with Fence in “F” (Rainbow Lake)
SE 05-111-05-W6M**

MPC-16-05-070

MOVED by Erick Carter

That Development Permit 059-DP-16 on SE 05-111-05-W5M in the name of Tervita Corporation be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void:

1. **This development permit is temporary and will expire on July 4, 2027, should you require a time extension contact the Planning and Development department at 780-928-3983.**

2. **Minimum setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.**

3. **AN APPROVED ROADSIDE DEVELOPMENT PERMIT IS REQUIRED FROM ALBERTA TRANSPORTATION. ALL CONDITIONS AND REQUIREMENTS BY ALBERTA TRANSPORTATION SHALL BE MET TO THEIR SPECIFICATIONS AND STANDARDS PRIOR TO COMMENCEMENT OF DEVELOPMENT. (CONTACT ALBERTA TRANSPORTATION AT 1-780-624-6280).**

4. Subject to conditions of an approved MLL, MSL or TFA from Alberta Environment and Parks.

5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.

6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **066-DP-16 Wapiti Gravel Suppliers – Natural Resource Extraction Industry (Gravel Pit) in “F” (South of Tompkins)
Part of NW 05, NE 06, E ½ 07, SW 08-103-19-W5M**

MPC-16-05-071

MOVED by Beth Kappelar

That Development Permit 066-DP-16 on NW 05, NE 06, E ½ 07, SW 08-103-19-W5M in the name of Wapiti Gravel Suppliers be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void:

- 1. This development permit is temporary and will expire on November 2, 2025, should you require a time extension contact the Mackenzie County Planning and Development department at 780-928-3983.**
2. Developer shall obtain all applicable Provincial approvals prior to commencing development. Copies of all approvals shall be submitted to Mackenzie County.
3. The developer shall be responsible for the maintenance of their hauling and access roads which include dust control.
4. Minimum setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
5. The site, when depleted, must be reclaimed to Alberta Environmental Protection standards.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operations Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) 067-DP-16 Tanessa Boehlig – Home Based Business in “HR1” (La Crete)
Plan 1425TR, Block 06, Lot 13**

MPC-16-05-072

MOVED by Jack Eccles

That Development Permit 067-DP-16 on Plan 1425TR, Block 06, Lot 13 in the name of Tanessa Boehlig be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void:

1. The Home Based Business portion of the business is approved to be operated out of the dwelling only and the area for it shall not exceed an area of 200 square feet (18.58 square meters).

2. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.

3. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.

4. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.

5. There shall not be any outdoor business activity or storage of materials on site related to the Home Based Business.

6. The Municipality has assigned the following address to the noted property (**10214– 97th Avenue**). You are required to display the address (**10214**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

8. Home Based Businesses are limited to one sign not

exceeding 1.1 square meters (12 square feet) in area.

9. The sign shall not be placed within the Road Right of Way.

10. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.

11. The sign shall:

- a) Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
- b) Not unduly interfere with the amenities of the district,
- c) Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
- d) Not create visual or aesthetic blight.

12. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.

13. Wiring and conduits of any signs must be concealed from view.

14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

- a) **18-SUB-12 Wilhelm & Gertrude Schmidt
(La Crete Rural)
Plan 902 3717, Block 1, Lot 1 (SE 1-106-15-W5M)**

MPC-16-05-073

MOVED by Jacquie Bateman

That a Time Extension be GRANTED to Subdivision Application 18-SUB-12 in the name of Wilhelm & Gertrude Schmidt, on Plan

902 3717, Block 1, Lot 1 (SE 1-106-15-W5M). The Time Extension will expire on May 2, 2017.

CARRIED

MPC-16-05-074

MOVED by Jacquie Bateman

That administration waive the time extension fee for Subdivision Application 18-SUB-12 in the name of Wilhelm & Getrude Schmidt on Plan 902 3717, Block 1, Lot 1 (SW 27-106-15-W5M).

CARRIED

**b) 08-SUB-16 Mackenzie County
(La Crete Rural)
SE 13-105-15-W5M**

MPC-16-05-075

MOVED by Erick Carter

That Subdivision Application 08-SUB-16 in the name of Mackenzie County on SE 13-105-15-W5M be APPROVED with the following conditions:

1. This approval is for a single Public Utility Lot, approximately 0.099 acres (0.04 hectares) in size.
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) The developer shall construct the local road past the booster site and provide a second access to the quarter section at the developer's expense.

CARRIED

6. MISCELLANEOUS ITEMS

**b) Bylaw 102x-16 (Handout)
Road Closure Request for the South side of
SW 18-104-17-W5M (Bluehills Area)**

MPC-16-05-076

MOVED by Jack Eccles

That first reading be given to Bylaw 102x-16 being a Road

Closure Bylaw to Close all of the Government Road Allowance adjoining the south boundary of SW 18-104-17-W5M for the purpose of sale and consolidation, subject to public hearing input.

CARRIED

c) Action List

For information.

7. IN CAMERA

a) None

8. MEETING DATES

- ❖ May 19, 2016 at 10:00 a.m. in Fort Vermilion
- ❖ June 8, 2016 at 10:00 a.m. in La Crete
- ❖ June 23, 2016 at 10:00 a.m. in Fort Vermilion

9. ADJOURNMENT

MPC-16-05-077

MOVED by Erick Carter

That the Municipal Planning Commission Meeting be adjourned at 10:37 a.m.

CARRIED

These minutes were adopted this 19th day of May, 2016.

John W. Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Fred Wiebe, Director of Utilities
Title:	Rural Potable Water Infrastructure Contract 3 – Water Storage and Pumping Facilities (2:00 p.m.)

BACKGROUND / PROPOSAL:

On the April 27, 2016 Council meeting, Council made the following motion:

MOTION 16-04-311 **MOVED** by Councillor Braun

That the Rural Potable Water Infrastructure Contract 2 – Waterline not be awarded until after the tenders for Contract 3 – Truckfills are opened.

CARRIED

This motion was made in order to determine a total cost prior to awarding contracts 2 and 3. The total cost would also determine which option to go with on contract 2 (Option 1 - 6" waterline or Option 2 - 8" waterline).

Rural Potable Water Infrastructure Contract 3 – Water Storage and Pumping Facilities was advertised by MPE Siemens with the tender opening at 2:00 p.m. at the Regular Council Meeting on May 25, 2016.

OPTIONS & BENEFITS:

Option 1

Rural Potable Water Infrastructure Contract 3 – Water Storage and Pumping Facilities tender be awarded to the lowest qualified bidder and Rural Potable Water Infrastructure Contract 2 – Waterline Installation be awarded to lowest qualified bidder Bluebird Construction with option A (200mm line).

Author: S. Martens Reviewed by: F. Wiebe CAO: JW

Option 2

Rural Potable Water Infrastructure Contract 3 – Water Storage and Pumping Facilities tender be awarded to the lowest qualified bidder and Rural Potable Water Infrastructure Contract 2 – Waterline Installation be awarded to lowest qualified bidder Bluebird Construction with option B (250mm line).

COSTS & SOURCE OF FUNDING:

See attached.

SUSTAINABILITY PLAN:

Strategy C5.2 Provide additional rural potable water truck fill sites so all residents reside within 35 minutes of potable water.

COMMUNICATION:

The project was publicly advertised on Alberta Purchasing Connection website. Letters have been sent to adjacent landowners informing them of the project.

Awarded contractors will be contacted.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Rural Potable Water Infrastructure Contract 3 – Water Storage and Pumping Facilities tenders be opened.

Simple Majority Requires 2/3 Requires Unanimous

That the Rural Potable Water Infrastructure Contract 3 – Water Storage and Pumping Facilities tender be awarded to the lowest qualified bidder and Rural Potable Water Infrastructure Contract 2 – Waterline Installation be awarded to lowest qualified bidder Bluebird Construction with option A (200mm line).

or

That the Rural Potable Water Infrastructure Contract 3 – Water Storage and Pumping Facilities tender be awarded to the lowest qualified bidder and Rural Potable Water Infrastructure Contract 2 – Waterline Installation be awarded to lowest qualified bidder Bluebird Construction with option B (250mm line).

Author: S. Martens Reviewed by: F. Wiebe CAO: JW

Makenzie County
4511 – 46th Avenue
Fort Vermilion, Alberta
T0H 1N0

May 12, 2016
File: N:\5223\082\00\L03

Attention: Mr. Fred Wiebe
Manager of Utilities

Dear Sir:

Re: Rural Potable Water Infrastructure – Contract 2, Waterline Installation
Recommendation of Award

Bids for the Rural Potable Water Infrastructure – Contract 2, Waterline Installation closed at 2:00 p.m. on April 26, 2016, with all nine pre-qualified contractors submitting bids. All bid submissions have been checked for mathematical errors and the final bid results are shown in the attached spreadsheet

The bidders provided the proper bid bonding and all, with the exception of Tri-Line Contracting, provided the requisite Consent of Surety, insurance and other required information.

MPE Engineering has not worked with Bluebird Contracting previously but they have retained Northern Road Builders as a subcontractor to do the majority of the field work and MPE has worked with them in the recent past and they performed the work well and were good to deal with. Conversations have been held with Bluebird Contracting and they have confirmed that:

1. they provided the Bid Bond and will provide all other bonding and insurance required for the project;
2. they will provide overall project management and will have a project manager on site if required;
3. they will have a representative present at all progress meetings;
4. all contract documents, contract matters and progress payments will be handled by their office; and,
5. they will be solely and fully legally responsible for contractual obligations throughout the construction and warranty periods.

RECOMMENDATION

The references provided by Bluebird Contracting have been checked and based upon this, along with the tenders received, we recommend that Contract 2 – Waterline Installation be awarded to Bluebird Contracting Services Ltd.

One matter remaining to be resolved is the size of the waterline to be installed (200 mm or 250 mm) and since the project budget is limited by the existing funding level (\$5,292,099), this matter will be dependent on the bids received for Contract 3 – Truckfills and Booster Station. The Table on the top of the following page shows the bid limits for Contract 3 for each scenario (200 mm or 250 mm).

Waterline Sizing	Engineering	Contract 1 - Clearing	Contract 2 - Waterline Installation	Contract 3 - Truckfills and Booster Station (Bid Limits)	Total Cost (Maximum Funding Level)
200 mm Waterline	\$525,000.00	\$25,000.00	\$1,563,853.00	\$3,178,246.00	\$5,292,099.00
250 mm Waterline	\$525,000.00	\$25,000.00	\$2,142,165.00	\$2,599,934.00	\$5,292,099.00

Therefore:

1. if the lowest tender received for Contract 3 is between \$2,599,934.00 and \$3,178,246.00, then the 200 mm diameter waterline should be installed; or,
2. if the lowest tender received for Contract 3 is equal to or less than \$2,599,934.00, then the 250 mm diameter waterline should be installed.

The final decision will be made after the opening of the tenders for Contract 3 currently scheduled for May 25, 2016 at 2:00 p.m.

CLOSURE

Bluebird Contracting Services Ltd. are to provide bonding documents, insurance documents and a detailed construction schedule. Once the documents are received, MPE Engineering will prepare the Contract documents and forward them to all parties for signature.

Please advise if you require any additional information at this time.

Yours truly,

MPE ENGINEERING LTD.

Brian Locher, P.Eng., LL.B.
Senior Project Specialist

BL:sb

Attachment

MACKENZIE COUNTY

RURAL POTABLE WATER INFRASTRUCTURE

FINAL BID RESULTS - MAY 2, 2016

	Directional		North West Trenching		Weaver Welding		Tri-Line		Nu-Edge		Urban Underground		Bluebird		Urlacher		Good Brothers	
	Option A (200)	Option B (250)	Option A (200)	Option B (250)	Option A (200)	Option B (250)	Option A (200)	Option B (250)	Option A (200)	Option B (250)	Option A (200)	Option B (250)	Option A (200)	Option B (250)	Option A (200)	Option B (250)	Option A (200)	Option B (250)
Bid Price	\$3,103,535.00	\$3,676,727.00	\$1,415,030.00	\$1,946,640.00	\$2,099,240.00	\$2,583,120.00	\$5,555,195.00	\$6,396,545.00	\$1,942,188.00	\$2,479,631.00	\$2,630,205.25	\$3,448,460.05	\$1,238,853.00	\$1,817,165.00	\$4,273,266.42	\$4,555,901.96	\$1,389,400.00	\$1,852,740.00
Provisional Work	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00
Contingency Allowance	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Total	\$3,428,535.00	\$4,001,727.00	\$1,740,030.00	\$2,271,640.00	\$2,424,240.00	\$2,908,120.00	\$5,880,195.00	\$6,721,545.00	\$2,267,188.00	\$2,804,631.00	\$2,955,205.25	\$3,773,460.05	\$1,563,853.00	\$2,142,165.00	\$4,598,266.42	\$4,880,901.96	\$1,714,400.00	\$2,177,740.00
Rank	7	7	3	3	5	5	9	9	4	4	6	6	1	1	8	8	2	2



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Len Racher, Director of Facilities and Operations (South)
Title:	2016 Line Painting Request for Quotations (3:00 p.m.)

BACKGROUND / PROPOSAL:

As per the 2016 approved Operating Budget, administration prepared and advertised the 2016 Line Painting Request for Quotations (RFQ) which included Fort Vermilion, La Crete and Zama; with a closing date of 3:00 p.m. MST May 25, 2016 to be opened that same day during the Council meeting.

OPTIONS & BENEFITS:

Option 1:

That the 2016 Line Painting work be awarded to the lowest qualified bidder subject to being within budget.

Option 2:

That the 2016 Line Painting work be referred to the Public Works Committee for review and that a recommendation be brought back to Council.

COSTS & SOURCE OF FUNDING:

Costs:

To be determined as a result of the RFQ opening.

Funding:

To be funded from the approved 2016 Operating Budget.

Author: J Batt Reviewed by: _____ CAO: JW

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Advertised in the Pioneer Echo, Mackenzie County website, and emailed to previous years proponents.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2016 Line Painting Request for Quotations be opened.

Simple Majority Requires 2/3 Requires Unanimous

That the 2016 Line Painting contract be awarded to the lowest qualified bidder subject to being within budget.

Author: J Batt Reviewed by: _____ CAO: JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Len Racher, Director of Facilities and Operations (South)
Title:	2016 Crack Sealing Request for Quotations (3:00 p.m.)

BACKGROUND / PROPOSAL:

As per the 2016 approved Operating Budget, administration prepared and advertised the 2016 Crack Sealing Request for Quotations (RFQ) which included Fort Vermilion, La Crete and Zama; with a closing date of 3:00 p.m. MST May 25, 2016 to be opened that same day during the Council meeting.

OPTIONS & BENEFITS:

Option 1:

That the 2016 Crack Sealing work be awarded to the lowest qualified bidder subject to being within budget.

Option 2:

That the 2016 Crack Sealing work be referred to the Public Works Committee for review and that a recommendation be brought back to Council.

COSTS & SOURCE OF FUNDING:

Costs:

To be determined as a result of the RFQ opening.

Funding:

To be funded from the approved 2016 Operating Budget.

Author: J Batt Reviewed by: _____ CAO: JW

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Advertised in the Pioneer Echo, Mackenzie County website, and emailed to previous years proponents.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2016 Crack Sealing Request for Quotations be opened.

Simple Majority Requires 2/3 Requires Unanimous

That the 2016 Crack Sealing contract be awarded to the lowest qualified bidder subject to being within budget.

Author: J Batt Reviewed by: _____ CAO: JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Len Racher, Director of Facilities & Operations (South)
Title:	Fort Vermilion Shop Extension – Awarding of Tender

BACKGROUND / PROPOSAL:

As per the 2016 approved budget administration advertised the Fort Vermilion Shop Extension Tender, with a closing date of May 10, 2016. All tender packages were opened during the May 10, 2016 Council meeting, where the following motion was made;

MOTION 16-05-375

That the Fort Vermilion Shop Extension Tender proposals be reviewed by administration and that recommendations be brought to Council for awarding.

CARRIED

Administration has reviewed each proposal package and the below is the evaluation of all of the proponents as per the proposal request;

Company Name	WCB	COR	Insurance	Bond	Experience	Price	Design
Frontier Carpentry	Personal only	No	2 million		10 yrs	\$130,000	Coffee room 542 sqft, 2 offices, kitchen, 12 lockers
Savage Construction	Yes	No	5 million	Will supply cert. chq	6 yrs	\$130,000	Two story, 2 offices, kitchen, 14 lockers, bathroom
Mackenzie Custom Builders	Yes	No	5 million	Will supply cert. chq	7 yrs	\$135,000	Coffee room 1221 sqft, kitchen, 2 offices, 12 lockers -Total 1350 sqft
Alpine Builders Option A	Yes	Yes	2 million but will increase	Yes	None noted	\$135,600	Coffee room 504 sqft, 2 offices, kitchen – Total 840 sqft
Alpine Builders Option B	Yes	Yes	2 million but will increase	Yes	None noted	\$149,540	Coffee room 660 sqft, 2 offices, kitchen – Total 990 sqft

Author: J Batt Reviewed by: _____ CAO: JW

As Frontier Carpentry, and Savage Construction do not have a current COR/SECOR, administration has disqualified these proposals. Mackenzie Custom Builders is in the final processes of obtaining their COR/SECOR and believed they would have it in place prior to construction, they currently do not have one in place, so administration has disqualified their proposal package as well. Alpine Builders was the only remaining proponents that does have a valid, current COR/SECOR.

Evaluation Criteria	Points available	Alpine Builders Option A	Alpine Builders Option B
Proposed design	50	30	30
Experience and qualifications	20	16	16
RFP total bid price	30	11	9
Total Points Available	100	57	55

OPTIONS & BENEFITS:

Option 1:

That the Fort Vermilion Shop Extension Tender be awarded to the best qualified proponent, and negotiate to remain within budget.

Option 2:

That Council allocates an additional \$15,000 from General Capital Reserve and the Fort Vermilion Shop Extension Tender be awarded to the best qualified proponent.

Benefit:

Increasing the budget will allow for some changes to be added such as Air Conditioning, lockers, and other items that may come up.

Option 3:

That the Fort Vermilion Shop Extension Tender be retendered.

COSTS & SOURCE OF FUNDING:

Funding:

To be funded from the approved 2016 capital budget of \$132,250.
 If Council chooses to select an option that requires additional funding and allow for a project contingency, \$15,000 would be required from the General Capital Reserve.

Author: J Batt Reviewed by: _____ CAO: JW

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

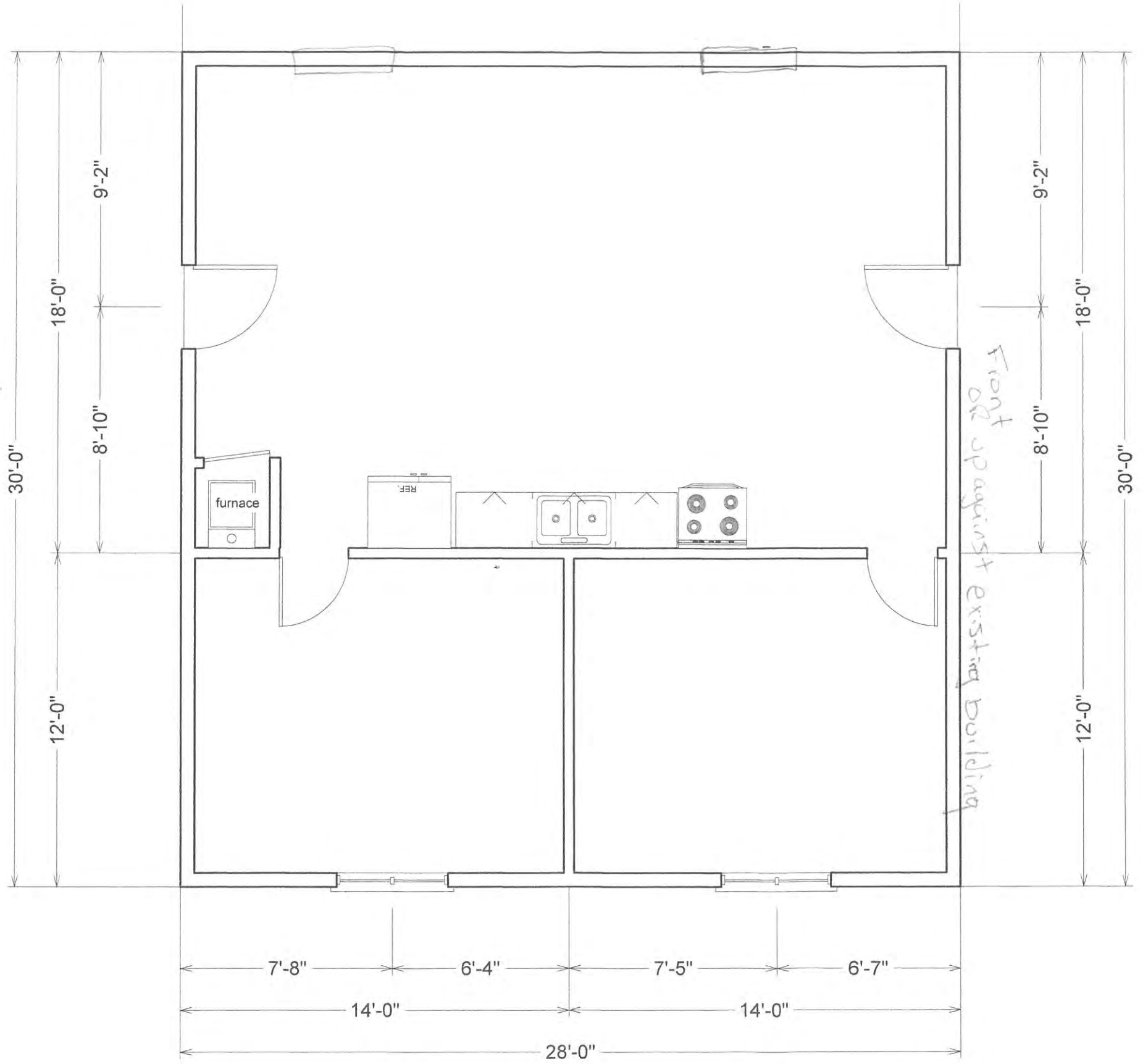
N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That Council allocates an additional \$15,000 from General Capital Reserve and the Fort Vermilion Shop Extension Tender be awarded to the best qualified proponent.

Author: J Batt Reviewed by: _____ CAO: JW



Alpine Builders

Option A

Drawing # 2 \$ 135,600.00

could butt up to existing building either way

Drawn for

Alpine Builders

Drawn by

John Fehr 60

BOX 405
LACRETE ALBERTA
T0H 2H0
PHONE (780) 926-1364

HOMEOWNER & CONTRACTOR TO VERIFY ALL DIMENSIONS, DETAILS & BUILDING CODES & GRADE REQUIREMENTS

Main Floor

1/4 scale



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Bylaw 1039-16 Regional Emergency Management Bylaw

BACKGROUND / PROPOSAL:

Mackenzie County, the Town of High Level and the Town of Rainbow Lake have been working collaboratively towards developing a regional disaster emergency response plan. In order to utilize the provincial Community Emergency Municipal Planning web based package, the three municipalities must start by establishing a Regional Emergency Bylaw. The CAO’s have met several times to deliver a draft bylaw at the Tri Council meeting held on May 4, 2016.

As the bylaw itself states, it is recognized by all municipalities that a disaster of jurisdictional or multi-jurisdictional nature could affect any or all of the municipalities to such a degree that local resources would be inadequate to cope, therefore, our Regional collaboration will make us stronger together.

Please note that authority to declare a state of local emergency remains within each municipality.

A Regional Bylaw would allow for the ability to allow more resources, as well as more trained personnel on site of a multi-jurisdictional emergency.

OPTIONS & BENEFITS:

At the May 4, 2016 Tri Council meeting a motion was passed by consensus that each municipality pass the Regional Emergency Bylaw at their next Regular Council meeting.

COSTS & SOURCE OF FUNDING:

N/A

Author: _____ Reviewed by: _____ CAO: JW

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Mackenzie County Bylaws are available to the public through our website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1039-16 being the Regional Emergency Management Bylaw for Mackenzie County.

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1039-16 being the Regional Emergency Management Bylaw for Mackenzie County.

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1039-16 being the Regional Emergency Management Bylaw for Mackenzie County at this meeting.

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1039-16 being the Regional Emergency Management Bylaw for Mackenzie County.

Author: _____ Reviewed by: _____ CAO: JW

BYLAW NO. 1039-16

**BEING A BYLAW OF MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,
TO ESTABLISH A MUNICIPAL EMERGENCY ADVISORY COMMITTEE,
A REGIONAL EMERGENCY ADVISORY COMMITTEE AND
REGIONAL EMERGENCY AGENCY**

WHEREAS the *Municipal Government Act, RSA 2000, Chapter M-26*, provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

WHEREAS, the Council of Mackenzie County is responsible for the direction and control of emergency response and is required under the *Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000* (hereinafter referred to as the "Act"), to appoint and establish and a Municipal Emergency Advisory Committee, a Regional Emergency Advisory Committee and maintain a Regional Emergency Agency; and

WHEREAS it is desirable in the public interest, and in the interest of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Councils' statutory powers and obligations under the said *Emergency Management Act*; and

WHEREAS it is recognized that an emergency or disaster of jurisdictional or multi-jurisdictional nature could affect any or all of the municipalities of Mackenzie County, the Town of High Level or the Town of Rainbow Lake to such a degree that local resources would be inadequate to cope; and

WHEREAS it is desirable in the public interest and in the interest of public safety that a regional group be formed for a regional approach for such disasters and programs;

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, hereby enacts as follows:

**SECTION 1
NAME OF BYLAW**

1.1. This Bylaw may be cited as the "Regional Emergency Management Bylaw".

SECTION 2 INTERPRETATION

- 2.1** Where there is a conflict between this bylaw and any other bylaw pertaining to the municipal emergency management agency in the Municipality, the provisions of this bylaw shall prevail.

SECTION 3 DEFINITIONS

3.1 In this bylaw

- a. "Act" means the *Emergency Management Act, Chapter E -6.8, RSA 2000* and all amendments hereto;
- b. "CAO" means the Chief Administrative Officer of Mackenzie County;
- c. "Council" means the Council of Mackenzie County;
- d. Community Emergency Management Programs ("CEMP") means the Emergency Plan for Mackenzie County.
- e. "Deputy Director of Emergency Management" ("DDEM") means the person responsible for the duties of the Director of Emergency Management in their absence;
- f. "Director of Emergency Management" ("DEM") means the person appointed by resolution of Council as the person who shall be responsible for the municipality's emergency program;
- g. "Disaster" means an event that can result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
- h. "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit the damage of property;
- i. "Emergency Coordination Centre" ("ECC") means the physical location at which the coordination of information and resources to support incident management (on scene operations) activities normally take place. An ECC may be a temporary facility, perhaps a higher level of organization within a jurisdiction. ECC's may be organized by major functional disciplines (e.g., fire, law enforcement and medical services), by jurisdiction or some combination thereof;
- j. "Minister" means the Minister charged with the administration of the Act;
- k. "Mackenzie County Emergency Advisory Committee" ("MCEAC") is the local authorities advisory committee created under the *Emergency Management Act, Chapter E-6.8, RSA 2000*.

- l. “Northwest Alberta Regional Emergency Advisory Committee” (“NAREAC”) means the regional emergency advisory committee established by agreement between and the by-laws of the respective municipal council of the Parties.
- m. “Northwest Alberta Regional Emergency Agency” (“NAREA”) (the “Agency”) means the regional emergency agency as established to act as the agent of Council to carry out its statutory powers and obligations under the *Emergency Management Act, Chapter E-6.8, RSA 2000*.
- n. “Parties” means the Municipality of Mackenzie County, the Town of High Level and the Town of Rainbow Lake;
- o. “Northwest Alberta Regional Emergency Plan” means the Northwest Alberta Regional Emergency Plan prepared by the Directors of Emergency (DEM’s) Management to coordinate the response to an emergency or disaster.

SECTION 4 MUNICIPAL EMERGENCY ADVISORY COMMITTEE (MEAC)

4.1 There is hereby established a committee of Council to be known as the “Mackenzie County Municipal Emergency Advisory Committee”.

4.2 MEMBERSHIP:

Council shall:

- a. by resolution, appoint the Reeve and two members of Council to serve on the Committee; and
- b. the CAO of Mackenzie County;
- c. the DEM as appointed by Council Bylaw;
- d. the DDEM as appointed by the CAO.
- e. Quorum for this committee shall be two (2) members of Council.

4.3 ROLES AND RESPONSIBILITIES

The MEAC shall:

- a. have the authority to declare a State of Local Emergency pursuant to the *Emergency Management Act*;
- b. provide for the payment and expenses of its member(s) of the Committee;
- c. participate in Mackenzie County’s Risk Assessment;
- d. ensure that emergency plans and programs are prepared to address emergencies or disasters in Mackenzie County;
- e. review and advise Council on the development and status of CEMP and related programs at least once annually.

- f. recommend local mitigations plans/initiatives to Council;
- g. participate in the Northwest Alberta Regional Emergency Advisory Committee.
- h. quorum for this committee shall be 2 members of Council.

4.4 DECLARATION, CANCELLATION OR TERMINATION OF STATE OF LOCAL EMERGENCY

4.4.1 The power to declare or renew a State of Local Emergency under the *Emergency Management Act* and the powers and requirements specified in section 4 of this bylaw are hereby delegated to the MEAC.

4.4.2 When a state of local emergency is declared, the Local Authority or the Committee making the declaration shall:

- a. ensure that the declaration identifies the nature of the emergency and the area in which it exists;
- b. cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
- c. forward a copy of the declaration to the Minister forthwith.

4.4.3 When a state of local emergency is declared the person or person (s) making the declaration may:

- a. cause the Northwest Alberta Regional Emergency Plan to be put into operation;
- b. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
- c. authorize or require any qualified person to render aid of a type the person is qualified to provide;
- d. control or prohibit travel to or from any area in the County;
- e. provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare and other essential services in any part of the County;
- f. cause the evacuation of persons and the removal of livestock and personal property from any area of the County that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
- g. authorize the entry into any building or on any land, without warrant, by any persons in the course of implementing an emergency plan or program;

- h. cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - i. procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within Mackenzie County for the duration of the local state of emergency;
 - j. authorize the conscription of persons needed to meet an emergency.
- 4.4.4 When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
- 4.4.5 A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
 - a. a resolution is passed under Section 4.4.4;
 - b. a period of seven (7) days has lapsed since it was declared, unless it was renewed by resolution;
 - c. the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
 - d. the Minister cancels the state of local emergency.
- 4.4.6 When a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.
- 4.4.7 No action lies against the County or a person acting under the County's direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the Emergency Management Act or the regulations during a state of local emergency.

SECTION 5

NORTHWEST ALBERTA REGIONAL EMERGENCY ADVISORY COMMITTEE (NAREAC)

5.1 There is hereby established a Northwest Alberta Regional Emergency Advisory Committee; to guide the creation, implementation and evaluation of the Northwest Alberta Regional Emergency Plan and Programs and to set the direction of the Northwest Regional Emergency Agency. This does not include the powers to declare, renew or terminate a state of local emergency.

5.2 MEMBERSHIP:

The NAREAC shall:

- a. consist of Voting members:
 - I. municipal councillors appointed by each of the Parties, with each municipality appointing two (2) members, each of whom shall have one (1) vote regarding any matter coming before the committee; and
- b. consist of Non-voting members:
 - I. CAO's from all Parties;
 - II. DEM/DDEM from all Parties;
- c. quorum for this committee is a minimum of four (4) with representation from each Council.
- d. A Chair shall be selected annually after municipal organizational meetings and be on a rotational basis from each Party;
- e. Each municipality shall be responsible for honorariums and expenses for respective members.
- f. The Parties shall host the meetings on a rotational basis.

5.3 ROLES AND RESPONSIBILITIES

The NAREAC shall:

- a. guide in the creation, implementation and evaluation of the Northwest Alberta Regional Emergency Plan;
- b. review the Northwest Regional Emergency Plan and related plans and programs on a regular basis; and
- c. advise Tri-Council committee, duly assembled, on the status of the Northwest Alberta Regional Emergency Plan and related plans and programs at least once each year.
- d. make recommendations to each respective Council for any regional agreements;

- e. committee members will attend the Northwest Alberta Regional Emergency Agency meetings.

SECTION 6

NORTHWEST ALBERTA REGIONAL EMERGENCY AGENCY (NAREA)

6.1 There is hereby established a Northwest Alberta Regional Emergency Agency to act in an advisory capacity and support local and regional emergency plans.

6.2 MEMBERSHIP:

The NAREA Agency shall:

- a. be comprised of the CAO, DEM or DDEM of all of the Parties, which is a member of the Northwest Alberta Regional Emergency Committee.

6.2 ROLES AND RESPONSIBILITIES:

The NAREA shall:

- a. be familiar with the Northwest Alberta Regional Emergency Plan;
- b. provide input and make recommendation for the CEMP Emergency Plan and the Northwest Alberta Regional Emergency Plan;
- c. participate in local and regional training;
- d. provide updated contact information to the Agency;
- e. participate in regional Agency meetings;
- f. share information to the Agency;
- g. participate in providing public education within their organization;
- h. provide an up-to-date resource and inventory list to the Agency.

The Agency may request that the following persons join or advise the Committee for each period of time that the Agency deems appropriate:

- a. N.C.O. in Charge of RCMP, or designate;
- b. Fire Chiefs or designates;
- c. Enforcement Services Manager or designates;
- d. Emergency Public Information Officer or designates;
- e. Community Operations Director, or designates;
- f. Alberta Health Services representatives or designates;
- g. School Superintendent or designates;
- h. Disaster Social Services Managers or designates;

- i. Representative(s) from adjacent municipalities which have entered in the Agency;
- j. Representatives from local business;
- k. Representatives from local industry or industrial associations;
- l. Representatives from Alberta Municipal Affairs;
- m. Representatives from local utility companies; and
- n. Anybody else who might serve as a useful purpose in the preparation or implementation of the Regional Emergency Plan.

SECTION 7

DIRECTOR OF EMERGENCY MANAGEMENT (DEM)

The DEM for all the Parties shall:

- a. assist in the preparation and coordination of the Northwest Alberta Regional Emergency Plan and prepare and coordinate related plans and programs for Mackenzie County;
- b. act as a director of emergency operations for his/her municipality, or ensure that someone is designated under the Northwest Alberta Regional Emergency Plan to act on behalf of the Municipal Emergency Advisory Committee;
- c. coordinate all emergency services or resources used in an emergency;
- d. coordinate and facilitate all necessary training exercises;
- e. responsible for the organization of any and all stakeholder meetings;
- f. responsible for all record keeping;
- g. responsible for all funding applications and for regional initiatives;
- h. responsible for public education and communication of the Emergency Plans;
- i. making recommendations to the Northwest Alberta Regional Emergency Advisory Committee;
- j. review the impacts of the incidents and be responsible for post-event debriefing;
- k. responsible for public education and communication of the Regional Emergency Plan; and the CEMP Emergency Plan;
- l. liaising with external agencies and surrounding municipalities;
- m. maintaining of all local and regional emergency agreements, which include HAZMAT, Emergency Social Services, etc.
- n. attend all of the Municipal Emergency Advisory Committee (MEAC) meetings, the Northwest Alberta Regional Emergency Advisory Committee (NAREAC) meetings; and the Northwest Alberta Regional Emergency Agency Meeting (NAREA).

**SECTION 8
RESOURCING**

8.1 The DEM of the affected municipality is to maintain executive control over its emergency operations. Once an Emergency Coordination Centre (“ECC”) has been activated by any Party, the DEM for the impacted municipality may request assistance of the DEMs of other Parties. The intent is to ensure there is qualified leadership in the ECC is the DEM of the impacted municipality is not available for whatever reason.

**SECTION 9
SEVERANCE**

9.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then the provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

**SECTION 10
COMING INTO EFFECT**

10.1 This Bylaw shall come into force and effect on the final day of passing thereof.

10.2 This Bylaw will repeal Bylaw 1000-15.

First Reading given on the _____ of _____, 2016.

Second Reading given on the _____ of _____, 2016.

Third Reading and Assent given the _____ of _____, 2016.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Mark Schonken, Aggregate and Special Projects Coordinator
Title:	ATCO – Vested vs Non-vested

BACKGROUND / PROPOSAL:

ATCO Electric has presented a proposal to acquire the street lights currently owned by Mackenzie County.

OPTIONS & BENEFITS:

Proposal

ATCO proposes to purchase the non-vested street lights from the County based on a unit price of \$2,581 per light; proportioned for the remaining life of the average years (11 years remaining) of all the lights in ATCO’s service area (not just Mackenzie County) out of a total life of 30 years per light. Based on this calculation ATCO has valued the average light of the County at \$946.37 and age of 19 years. The total proposed payment from ATCO is \$603,782.

In return, ATCO will charge the County a monthly invested charge in perpetuity for each light. The invested charge includes maintenance and replacement costs; the current invested charge is \$22.50 per light per month.

Author: M Schonken Reviewed by: _____ CAO: JW

Non-Vested Lights (N-V)

The table below summarizes the various non-vested lights of the County

Non-Vested Lights (N-V)

Size	Number	Monthly kWh	Monthly Charges		
			Current	Invested	Additional
1000	1	395	\$40.25	\$62.80	\$22.55
100	496	40	\$16.94	\$39.48	\$22.54
150	101	59	\$18.23	\$40.77	\$22.54
250	40	101	\$20.83	\$43.38	\$22.55
	638				\$22.55

Various scenarios were considered by administration based on the information supplied by ATCO and our expectations. The assumptions that were used to determine various scenarios are:

Replace total light	\$10,000
Monthly/light	\$22.55
Total monthly	\$14,384
Annual	\$172,605
Annual interest rate	4%
Estimated Avg. Age	15

ATCO uses a maximum of 30 years life of a light in the calculation presented to Mackenzie County. However, we believe that the 30 years represent an accounting life and in all likelihood not the actual life of the lights. We estimate that the actual life of the lights exceed 30 years and are likely closer to a 50 year average, this is based on experience and previous discussions with ATCO staff. The table below summarizes the various scenarios.

	Scenario 1	Scenario 2	Scenario 3	Scenario 4
Life of light (years)	30	40	50	60
Present value	\$	\$	\$	\$
- Vested cost	4,315,113	4,315,113	4,315,113	4,315,113
- Replace cost	5,075,423	3,017,188	1,880,811	1,206,884
- Difference	-760,310	1,297,925	2,434,302	3,108,229

Author: M. Schonken Reviewed by: _____ CAO: JW

Value of known Non-vested lights

A further analysis that we performed was done on the known age of non-vested lights within Mackenzie County. As was previously mentioned, ATCO used the average age of lights in their total service area, which is 19 years; and a value of \$2,581 per light to calculate the value to the County.

The table below summarizes the known age of all non-vested lights of the County and the value of only the lights of which the age is known.

Description	Total	F. Vermilion	La Crete	Zama	Other
Total N-V Lights	638	120	363	131	25
# Known Age	332	51	246	10	25
Avg Age		12	9	13	3
Value of known N-V	601,975	81,043	449,180	14,540	57,212

In the table above no value was given to the lights for which the age is not known; and it is likely that these lights were installed prior to 2000. Based on the above table it seems that the value offered by ATCO does not reflect the true value of the lights within Mackenzie County.

Should Council be interested in pursuing this option with ATCO, then it will be advisable that only Zama be offered to ATCO. The rationale for this is that the age for most of the lights in Zama is not known; the location is remote and future repair costs might be higher than La Crete and Fort Vermilion; and exposure to financial loss due to the change is less.

Previously, ATCO was not interested in allowing the County to select only one hamlet and the option to return to non-vested was not available.

COSTS & SOURCE OF FUNDING:

Payment will be made to the operating budget and future payments will be an operating expense.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: M. Schonken Reviewed by: _____ CAO: JW

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: M. Schonken **Reviewed by:** _____ **CAO:** JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Len Racher, Director of Facilities & Operations (South)
Title:	Compensation Agreement – Wadlin Lake

BACKGROUND / PROPOSAL:

The expansion at Wadlin Lake began in 2015. Northern Road Builders has generously donated people, time and equipment for the camp site expansion.

At the April 25, 2016 Community Services Committee Meeting the Wadlin Lake Steering Committee presented an overview of the work that has been done and will be done in the next year. To compensate for the work completed and planned, the following motion was made:

MOTION CS-16-04-13

MOVED by Councillor Driedger

That the Community Services Committee recommends to Council that administration bring to Council a long term service agreement with F10 Group of Companies for Lot #1, #2, and #3 in the expansion area at Wadlin Lake at no cost for 10 years, and 2 Marina spots at no cost for a period of 5 years for their donation of developing 55 new sites at Wadlin Lake campground.

CARRIED

Administration has drafted a Compensation Agreement for Wadlin Lake Site Expansion and is attached.

OPTIONS & BENEFITS:

For information.

Author: S Wheeler **Reviewed by:** Len Racher **CAO:** JW

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration proceed with the execution of the Compensation Agreement for the Wadlin Lake Site Expansion with FTEN Group of Companies Inc. as presented.

Author: S Wheeler Reviewed by: Len Racher CAO: JW

THIS AGREEMENT made and concluded in duplicate as of this _____ day of _____, 2016,

BETWEEN:

Mackenzie County

Of the first part

AND:

FTEN Group of Companies Inc.

of the Hamlet of **La Crete** in the Province of **Alberta** (hereinafter called "the **Renter**")

Of the second part

WITNESSETH, that for and in consideration of the covenants and agreements on the part of **Mackenzie County**, hereinafter contained and the compensation hereinafter mentioned, the **Renter** for himself, his executors, administrators and assigns, covenants and agrees with Mackenzie County to, occupy three (3) of the newly developed camping sites at Wadlin Lake, namely:

New Development, Phase One - Sites 1, 2 and 3

IT is mutually agreed that the attached Site Map (Schedule A) and Dock Map (Schedule B), together with the conditions, specifications and any special provisions herein designated and referred to are hereby made and shall be considered part of this Agreement the same as herein fully set forth.

IN CONSIDERATION WHEREOF, that the **Renter** acted in good faith to prepare new camping sites for Wadlin Lake, the said **Mackenzie County** covenants, promises and agrees to compensate unto and to the said **Renter** for the amount of work completed and to be completed and the materials in place; specifically, the thirteen (13) new sites and the planned forty one (41) additional sites to be completed in 2017.

WHEREAS the said **Mackenzie County** and the **Renter** has mutually agreed on the following terms:

- a) Three (3) reserved camping sites, specifically sites 1, 2 and 3 of New Development Phase One for a period of ten (10) years

- b) Two (2) reserved marina docking sites (not currently numbered) in close proximity to aforementioned camping sites for a period of five (5) years

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Witness

Philip Unrau
FTEN Group of Companies Inc.





Witness

Len Racher
Mackenzie County

Schedule A

Wadlin Campsite





TRANSPORTATION

-  Paved Primary
-  Ferry Crossing
-  Campground Roads
-  New Campground Roads




WATER

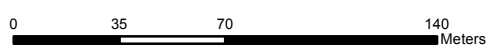
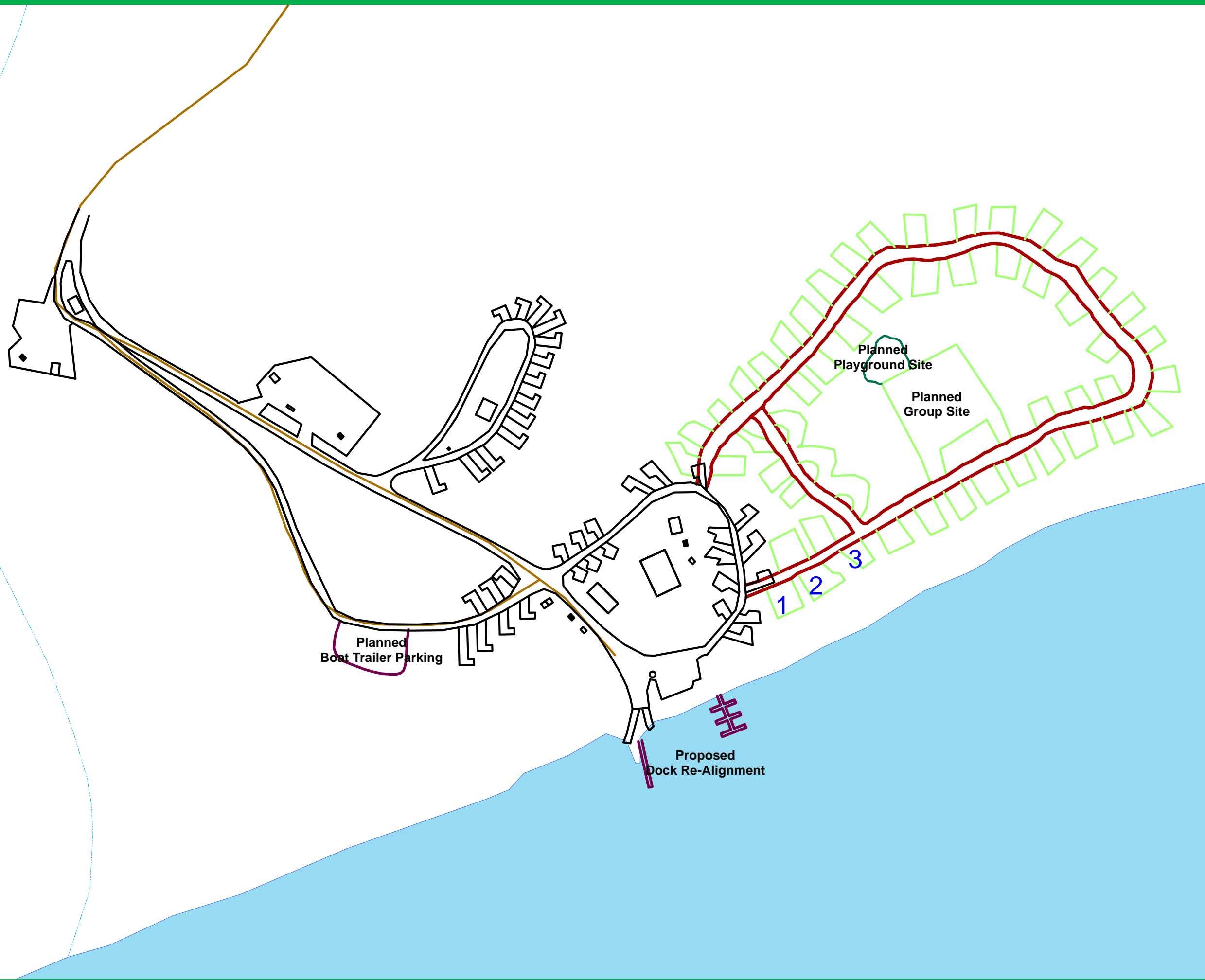
-  Creek

Existing Developments

-  Campsite - In Operation
-  Cleared Campsites
-  Planned Activity Site
-  Road Right of Way

Proposed Developments

-  Proposed Dock Improvements
-  Planned Boat Trailer Parking
-  Proposed Borrow Pit

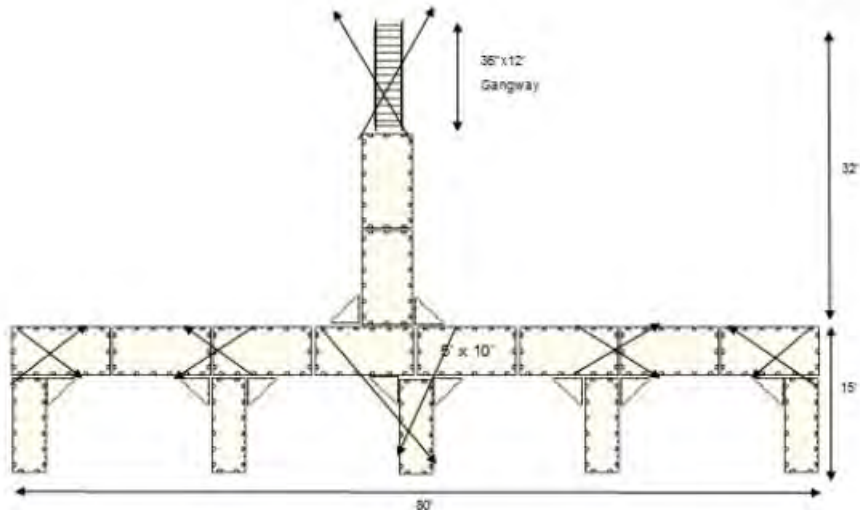


1:2,500

Date: May 4, 2016



Schedule B





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Len Racher, Director of Facilities & Operations (South)
Title:	Dust Control – Product, Cost and Locations

BACKGROUND / PROPOSAL:

Each year the County applies dust control to various locations in order to promote safety for motorists within the County.

Attached is a budget summary and details of 2016 dust control costs.

The maps of the areas where dust control is to be applied for the 2016 season are attached under separate cover.

OPTIONS & BENEFITS:

For discussion and information.

COSTS & SOURCE OF FUNDING:

To be funded from the 2016 approved operating budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: S Wheeler **Reviewed by:** Len Racher **CAO:** JW

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the dust control maps and summary be received for information.

Author: S Wheeler **Reviewed by:** Len Racher **CAO:** JW

2016 Dust Control - Calcium Chloride and Oil

2016 OPERATING DUST CONTROL BUDGET - SUMMARY:

County Calcium Chloride Budget → \$471,405

Oil Budget (La Crete) → \$220,000

County Total Dust Control Budget = \$691,405

Calcium:

Cost for Fort Vermilion & La Crete = 0.285/L and applied at 2.0 L/m² = 0.57 cents per square meter applied.

Cost for Zama = 0.295/L and at 2.0 l/m² = 0.59 cents per square meter applied.

Oil:

Cost = 0.66/L and applied at 3 L/m² = \$1.98 per square meter applied.

2016 DUST CONTROL COSTS – DETAILS:

FORT VERMILION

Calcium Product Budget = \$144,644

ALLOCATED:

Fort Vermilion Hamlet (1.3 km)

Calcium:

- Single year application for approximately 1300 meters x 8 meter wide application x .57 cents per m² = \$5,928.

Fort Vermilion Rural Schools and Intersections (7.05 km)

Calcium:

- Single year application for approximately 7050 meters x 8 meter wide application x .57cents per m² = \$32,148.

2016 Dust Control - Calcium Chloride and Oil

Fort Vermilion Rural Applications: (13.6 km) (46 Senior and 22 Regular Applications @ 200 meters each)

Calcium:

- Single year application for approximately 13,600 meters x 8 meter wide application x .57 cents per m² = \$62,016.

Foster Road: (.9 km)

Oil:

- Apply oil layer for approximately 900 meters x 8 meter wide application x \$1.98 per m² = \$14,256.

Calcium Budget is \$144,644

Minus Allocated areas listed \$114,343

Remaining \$ 30,296

LA CRETE

Calcium Product Budget = \$225,000

ALLOCATED:

La Crete Hamlet Country Residential and Industrial areas: (10.2 km)

Calcium:

- Single year application for approximately 10,200 meters x 8 meter wide application x .57 cents per m² = \$46,512.

La Crete Rural Schools and Intersections: (3 km)

Calcium:

- Single year application for approximately 3000 meters x 8 meter wide application x .57 cents per m² = \$13,680.

2016 Dust Control - Calcium Chloride and Oil

La Crete Rural Applications: (20.8 km) (35 Senior and 69 Regular Applications @ 200 meters each)

Calcium:

- Single year application for approximately 20,800 meters x 8 meter wide application x .57 cents per m² = \$94,848.

Calcium Budget is \$225,000

Minus Allocated areas listed \$155,040

Remaining \$ 69,960

Oil Product Budget = \$220,000

109 Ave, 113 St and 94 Ave west from Hamlet boundary to west of Country Residential: (5.6 km)

Oil:

- Apply oil layer for approximately 5600 meters x 8 meter wide application x \$1.98 per m² = \$88,704.
-

Blumenort School Road: (0.6 km)

Oil:

- Apply oil layer for approximately 600 meters x 8 meter wide application x \$1.98 per m² = \$9,504.

West La Crete Road: (3.2 km)

Oil:

- Apply oil layer for approximately 3200 meters x 8 meter wide application x \$1.98 per m² = \$50,688.

2016 Dust Control - Calcium Chloride and Oil

Bluehills Road: (3.2 km)

Oil:

- Apply oil layer for approximately 3200 meters x 8 meter wide application x \$1.98 per m² = \$50,688.

Oil Budget is \$220,000

Minus Allocated areas listed \$199,584

Remaining \$ 20,416

ZAMA

Calcium Product = \$101,761

ALLOCATED:

Zama Hamlet: (3.1 km)

Calcium:

- Single year application for approximately 3100 meters x 8 meter wide application x .59 cents per m² = \$14,632.

Zama Highway: (18 km)

Calcium:

- Single year application for approximately 18,000 meters x 8 meter wide application x .59 cents per m² = \$84,960.

Calcium Budget is \$101,761

Minus Allocated areas listed \$ 99,592

Remaining \$ 2,169



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 1040-16 Land Use Bylaw Amendment to Rezone Plan 052 3706, Block 30, Lot 14 from Manufactured Home Subdivision 2 “MHS2” to Hamlet Residential 1 “HR1” (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone Lot 14, Block 30, Plan 052 3706 from Manufactured Home Subdivision 2 “MHS2” to Hamlet Residential 1 “HR1” to allow for a Dwelling – Single Family. Currently, a Dwelling – Single Family is not considered a use in the Manufactured Home Subdivision 2 district.

The applicant would like to build a small house (1,352 ft²) on their lot which is located on the West side of La Crete. North of this subdivision is a newer subdivision which occupies small homes without attached garages. The applicant would prefer to invest in building a house rather than place a new trailer which is comparable in price.

The intention of the MHS2 district is for the development of smaller, older manufactured homes in urban areas. Administration would like to change this district to allow for single family dwellings as a discretionary use or to eventually rezone to another district.

Hamlet Residential 1 “HR1” allows for most residential uses and is the most versatile district.

This is our first rezoning application for this subdivision but we have received several inquiries and complaints about the current zoning.

This item was presented to the Municipal Planning Commission on May 6, 2016 and the following motion was made:

Author: C Smith Reviewed by: B Peters CAO JW

MPC-16-05-068

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 1040-16 being the rezoning of Plan 052 3706, Block 30, Lot 14 from Manufactured Home Subdivision 2 "MHS2" to Hamlet Residential 1 "HR1" to allow for a Dwelling – Single Family.

CARRIED

OPTIONS & BENEFITS:

The Planning and Development Department is in support of this rezoning request as the lot is in a good transition area. This may become a trend with current landowners as stick built houses are more desirable than manufactured homes.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements; this includes all adjacent landowners and the local paper.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1040-16 being a Land Use Bylaw Amendment for the rezoning of Plan 052 3706, Block 30, Lot 14 from Manufactured Home Subdivision 2 "MHS2" to Hamlet Residential 1 "HR1" to allow for a Dwelling – Single Family, subject to public hearing input.

Author: C Smith Reviewed by: B Peters CAO JW

BYLAW NO. 1040-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Dwelling – Single Family.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 052 3706, Block 30, Lot 14

within the Hamlet of La Crete, be rezoned from Manufactured Home Subdivision 2 “MHS2” to Hamlet Residential 1 “HR1” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2016.

READ a second time this ___ day of _____, 2016.

READ a third time and finally passed this ___ day of _____, 2016.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

BYLAW No. 1040-16

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 052 3706, Block 30, Lot 14 within the Hamlet of La Crete, be rezoned from
Manufactured Home Subdivision 2 "MHS2" to Hamlet Residential 1 "HR1"



FROM: Manufactured Home Subdivision 2 "MHS2"

TO: Hamlet Residential 1 "HR1"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 10 - 16

NAME OF APPLICANT <u>Johan Driedger</u>		
ADDRESS <u>Box 706</u>		
TOWN <u>La Cwete</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>841-5564</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <u>Johan Driedger</u>		
ADDRESS <u>Box 706</u>		
TOWN <u>La Cwete</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>841-5564</u>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>052 3706</u>	BLK <u>30</u>	LOT <u>14</u>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: MH52 TO: HR1

REASONS SUPPORTING PROPOSED AMENDMENT:

— We are requesting to amend the bylaw in place that restricts the ability to build a single story bungalow style home on lot 14, block 30, plan # 052 3706 . Currently this area is zoned as MH52 and we are proposing it be changed to HR1 to allow these changes. The intention is not to allow a vast range of buildings to be built, such as a two story home or other similar drastic changes but instead build a modest house that will provide possible future enhancement in the area but still fall within the overall parameters and style of the surrounding mobile homes.

— If this bylaw is amended to allow such changes we propose to build a 26' x 52' single story home. This style of home provides an alternative option to the real-estate market. The size will allow more space than a mobile home while still following the concept of a house floor plan.

— Due to its simplicity and smaller scale it will be more affordable for those individuals that prefer the style of a house to a mobile home but may not be able to afford a full scale House and basement.

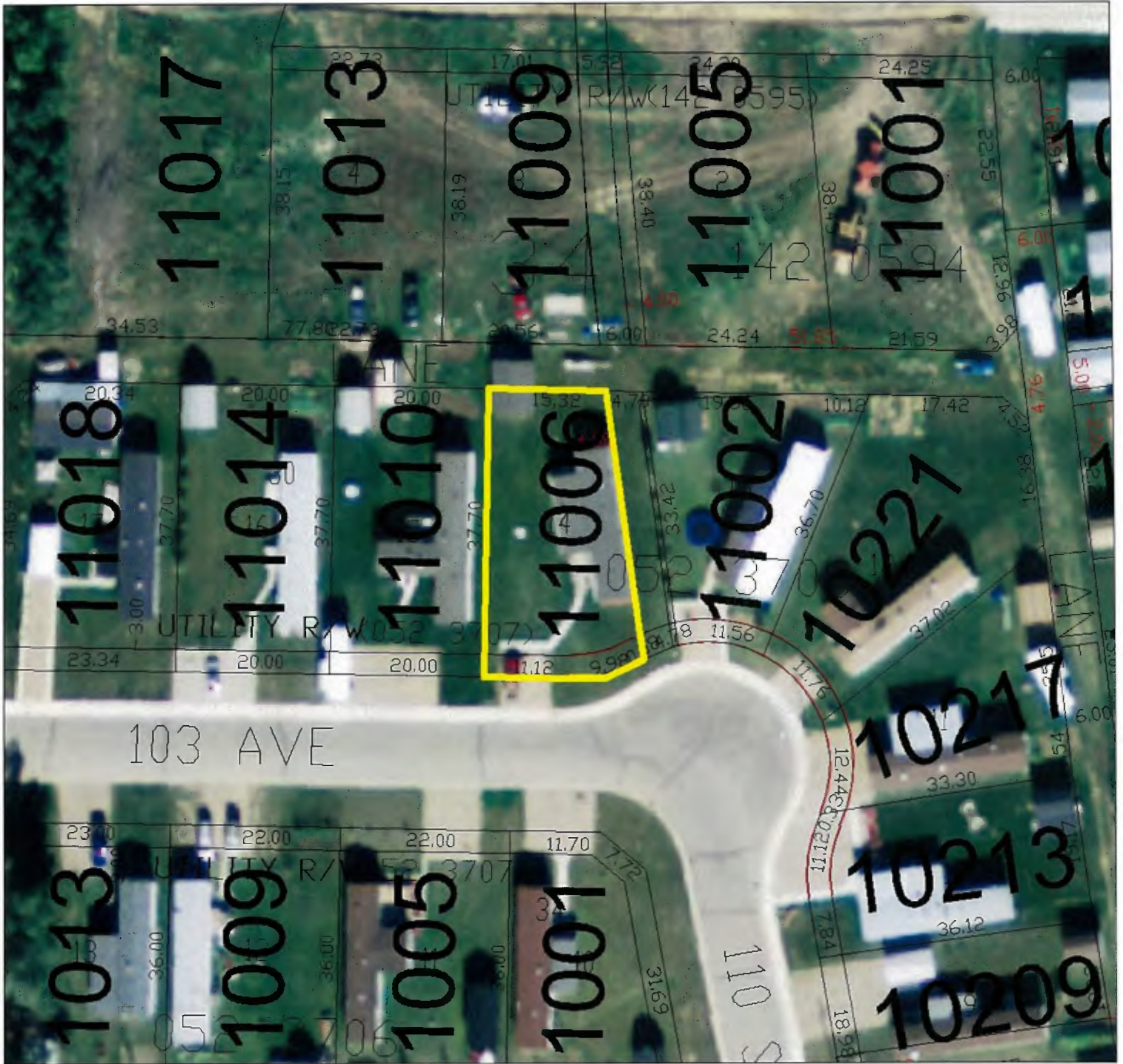
I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 400.00 . RECEIPT NO. _____

Johan Driedger *[Signature]* April 22 - 2016
 APPLICANT DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Johan Driedger *[Signature]* April 22 - 2016
 REGISTERED OWNER DATE

BYLAW AMENDMENT APPLICATION



BYLAW 10XX-16

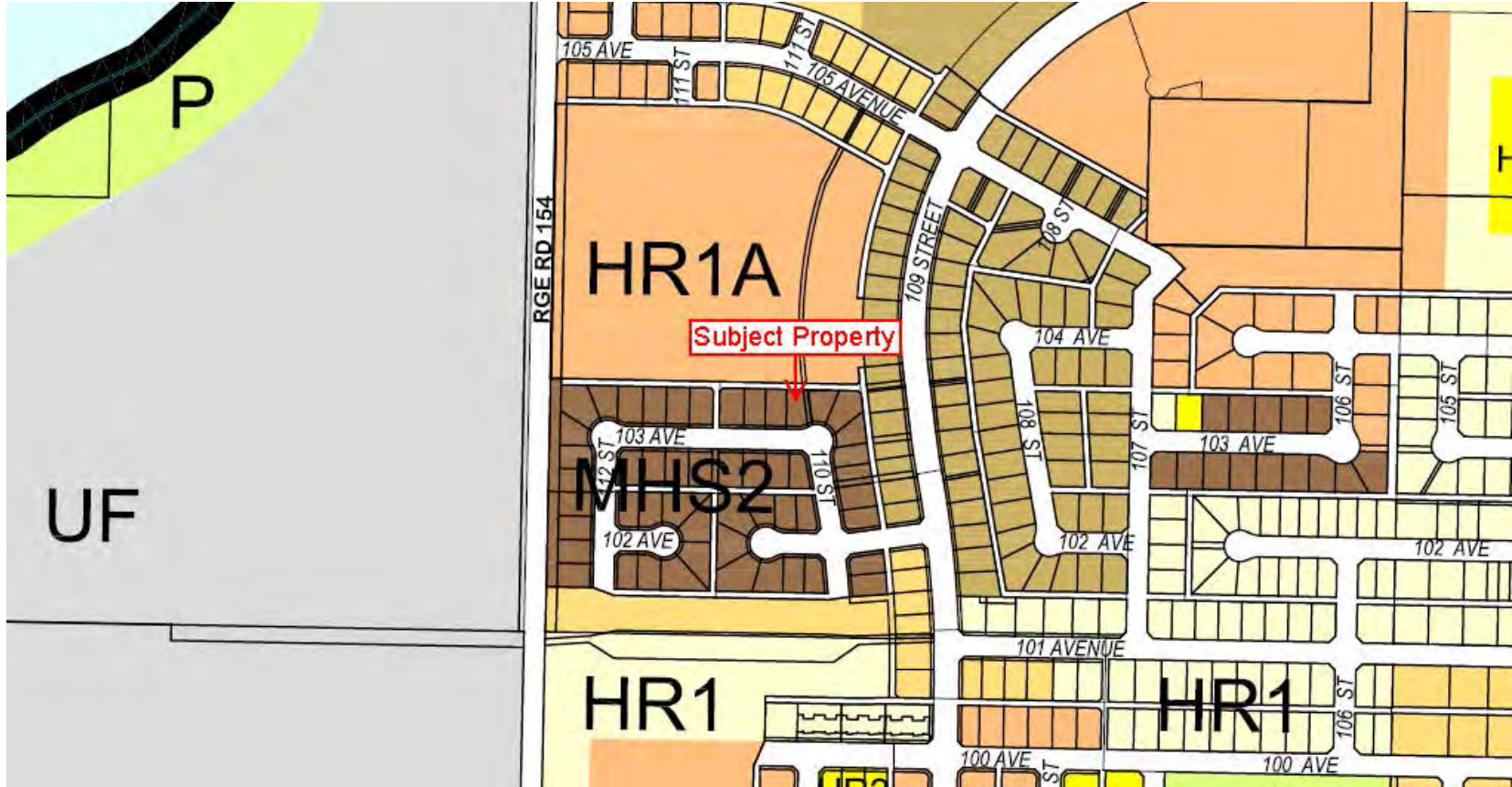
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BYLAW AMENDMENT APPLICATION



BYLAW NO: 10XX-16

NOT TO SCALE

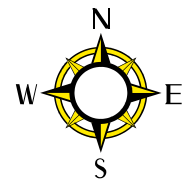
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Mackenzie County





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Byron Peters, Director of Planning and Development
Title:	North Point Oversizing Payment

BACKGROUND / PROPOSAL:

Mackenzie County has received a request for payment from the developers of North Point Business Park (Dan Derksen/Henry Fehr) for the over sizing of their water mains within the North Point subdivision. Administration was unfamiliar with the water main requirements and the repayment request so a land file search was conducted to understand why the developers would be required to oversize all the water mains within the entire subdivision.

After a thorough search there is no record or document that states that the developers were required to oversize any of the water mains within the subdivision.

The developers had been paid for their phase 1 water main oversizing as approved by Council on November 28, 2007:

MOTION 07-11-1093 *That authorization be given for payment of \$28,506.03 to Henry Fehr Requires 2/3*
for watermain oversizing along 95th Street in NE 10-106-15-W5M in La Crete, to be funded from the General Operating Reserve.

CARRIED

The only documentation for this motion is the RFD that mentions policy DEV001 Urban Development Standards (2005-12-13) which stated:

Section 1.d
M.D. of Mackenzie will pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.

This motion was passed even though there is no documented proof that the oversizing was a requirement.

Author: Byron Peters **Reviewed by:** _____ **CAO:** JW

There is also no condition or mention of water main oversizing within the original Development Agreement 27-SUB-07 but there is a standard clause called an Endeavour to Assist which would mean that the County would help a developer to recover the cost of providing services to future developers.

5. ENDEAVOUR TO ASSIST

5.1 Where the Municipality requests the Developer to extend municipal servicing, including roads, and where the extension of the municipal servicing, including roads, provides services for future development, the municipality shall Endeavour to Assist the developer in recovering a portion of the cost from future developers through individual development agreements.

The developers state that they were told to oversize by the County but are unable to present us with any written record.

This item was taken to Council on April 12, 2016 and the following motion was made:

MOTION 16-04-276 *That administration negotiate the cost difference with the
Requires 2/3* *developers for the oversizing of the North Point watermain.*

CARRIED

Administration negotiated with the developer and an agreement was made to pay the developer a total of \$30,022.21 as shown on the attached document.

Administration feels that this is a fair settlement.

OPTIONS & BENEFITS:

Option 1: That the payment of \$30,022.21 to Dan Derksen/Henry Fehr for the water main oversizing as shown in the attached map for NE 10-106-15-W5M (North Point Business Park) in La Crete, to be funded from the Operating Budget be approved.

Option 2: That the payment of \$30,022.21 to Dan Derksen/Henry Fehr for the water main oversizing as shown in the attached map for NE 10-106-15-W5M (North Point Business Park) in La Crete, to be funded from the Operating Budget be refused.

COSTS & SOURCE OF FUNDING:

If Council decides to repay the developers, it will be the difference in costs to oversize water mains. Administration recommends that the funds be taken from the Offsite Levy reserve.

Author: Byron Peters **Reviewed by:** _____ **CAO:** JW

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this issue.

COMMUNICATION:

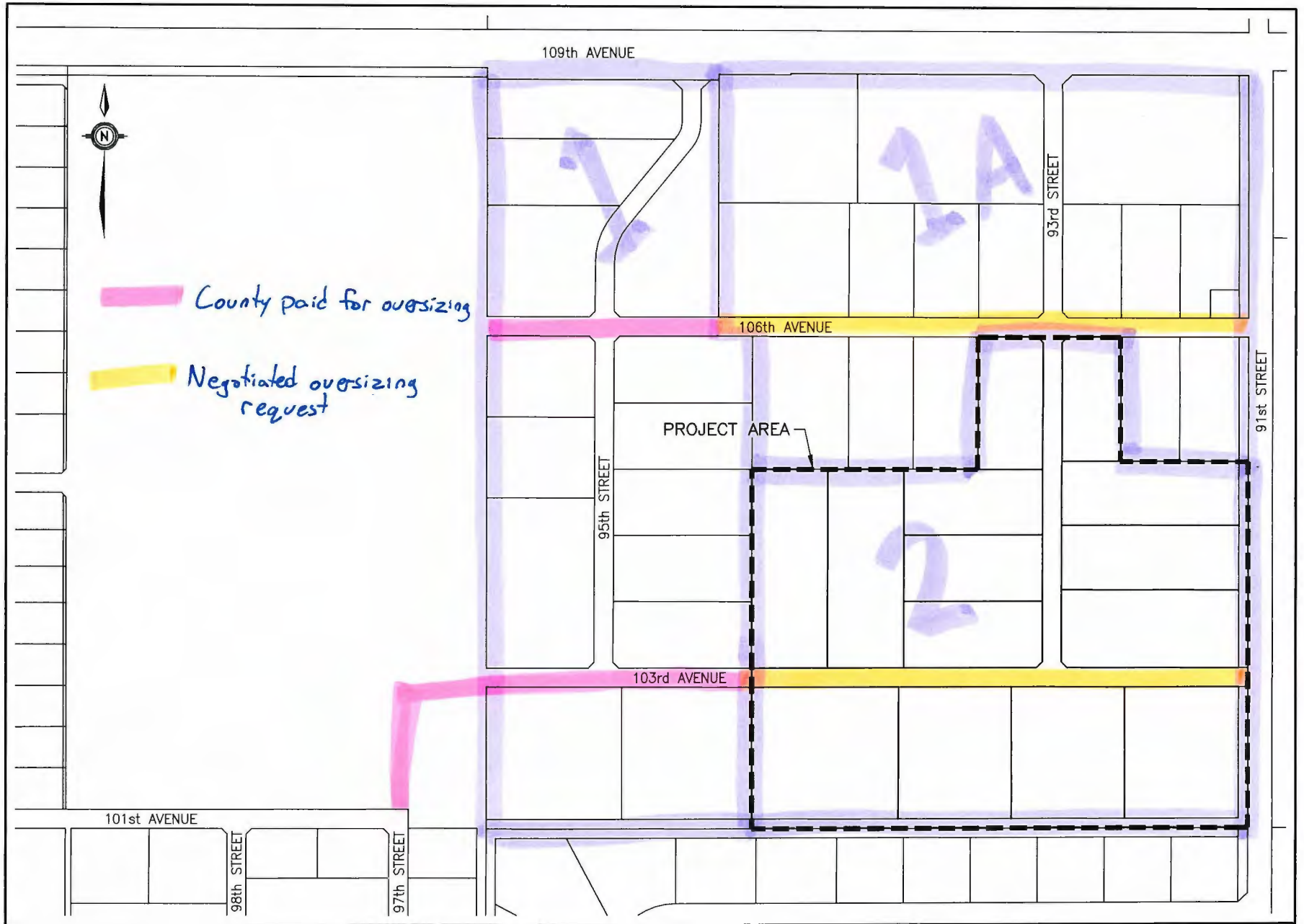
N/A

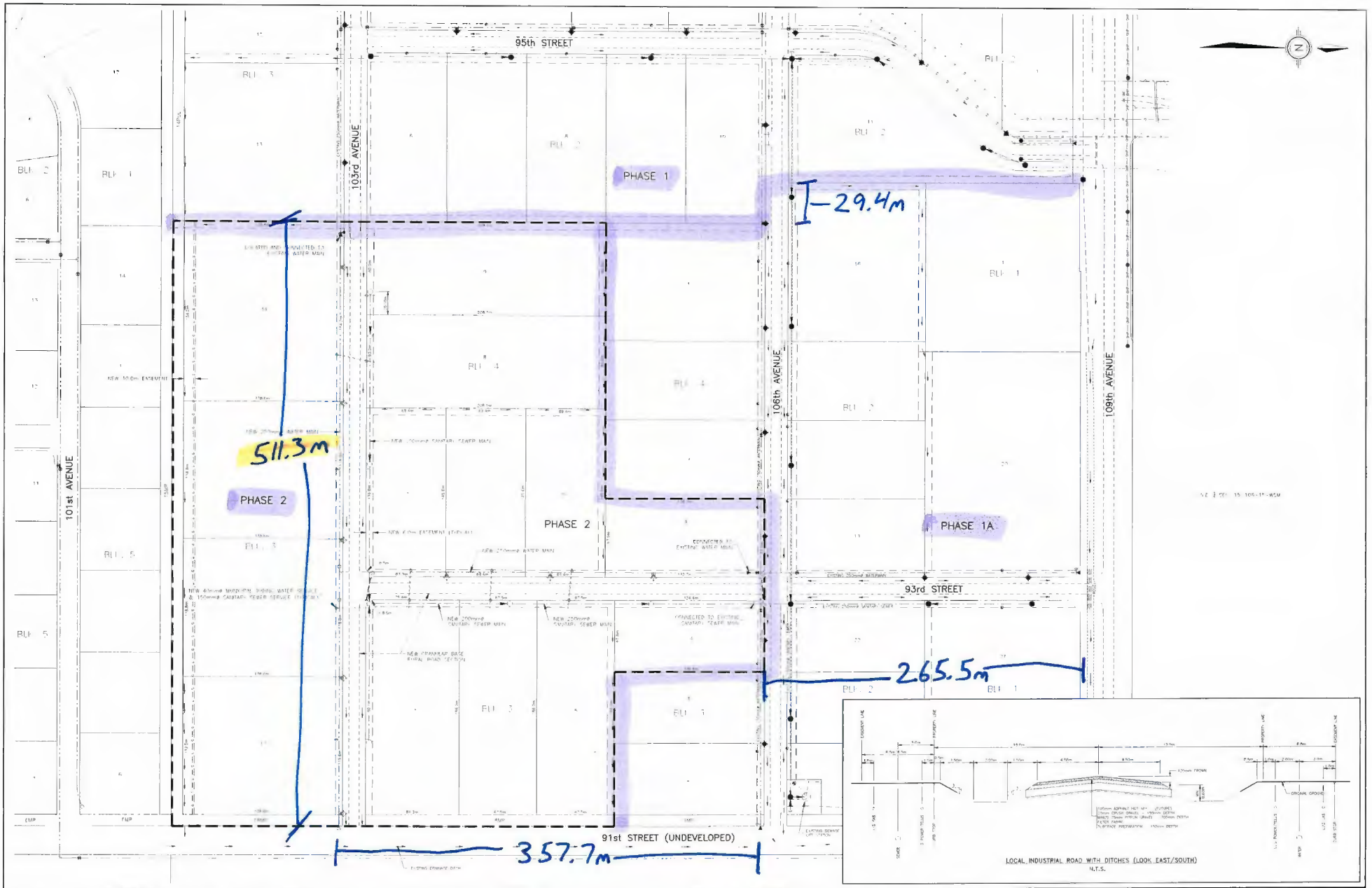
RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the payment of \$30,022.21 to Dan Derksen/Henry Fehr for the water main oversizing as shown in the map presented for NE 10-106-15-W5M (North Point Business Park) in La Crete be APPROVED, with funding coming from the Offsite Levy Reserve.

Author: Byron Peters Reviewed by: _____ CAO: JW





Revision	By	Date	Description
1	J.P.	2014-05-10	ISSUED FOR REVIEW
2	J.P.	2014-07-17	REVISED AS PER CIVIC ENGINEER COMMENTS
3	J.P.	2014-07-18	ISSUED FOR CONSTRUCTION
4	J.P.	2014-10-23	AS-BUILT, ROADS, WATER AND SANITARY SEWER



PERMIT TO PRACTICE
FOCUS CORPORATION
 PERMIT NUMBER P 6386

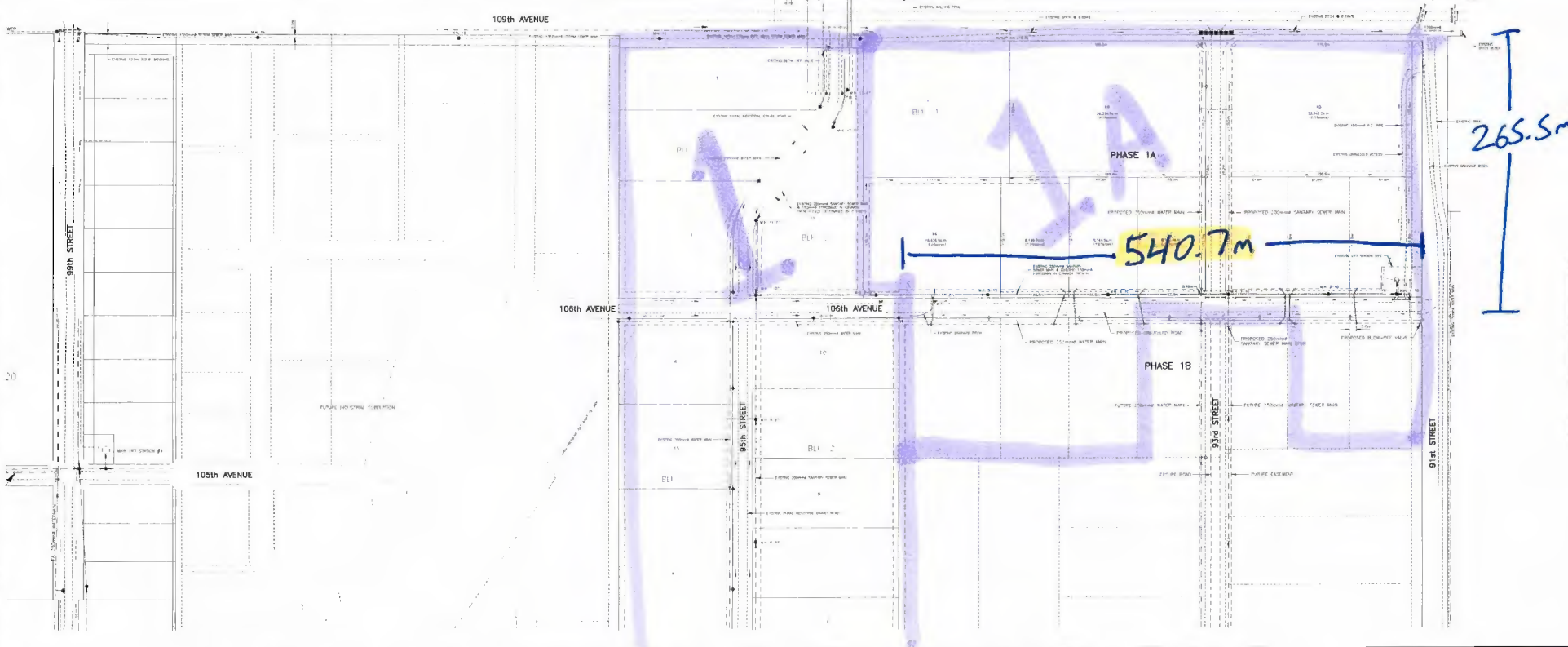
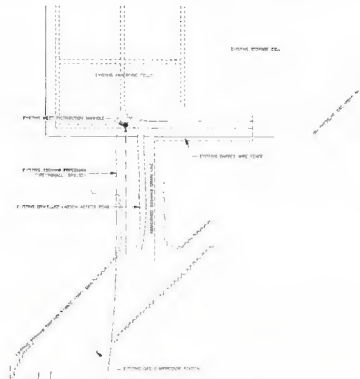
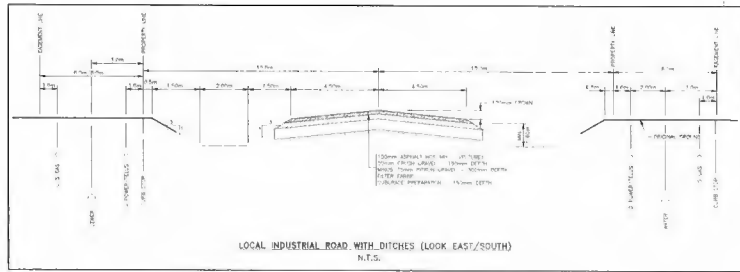
Symbol	Existing	Proposed
Center Line	—●—	—●—
Edge of Pavement	—○—	—○—
Edge of Right-of-Way	—□—	—□—
Center Line	—●—	—●—
Edge of Pavement	—○—	—○—
Edge of Right-of-Way	—□—	—□—

FOCUS
 20000 Concession Rd. 200
 Suite 2000, Edmonton, Alberta T6E 6K1
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 Fax: 780.424.7522
 www.focus.ca

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NORTH POINT BUSINESS PARK LTD.
 COMMERCIAL/INDUSTRIAL SUBDIVISION
 PHASE 2 - 2014
 LA CRETE, ALBERTA
 OVERALL PLAN

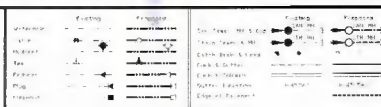
Designed	J.P.	Scale	1:1000	Date	2014/05/11
Drawn	J.P.	Project No.	124472		
Checked		Drawing No.	1 OF 3	Rev.	A
Approved					



Revision	By	App'd	Date
1. INITIAL PLAN - 99th - 91st STREET	T.M.	J.W.S.	2012-03-22
2. MODIFY FOR CONSTRUCTION	T.M.	J.W.S.	2012-06-22
3. AS-BUILT WATERWAYS, SCHEMATIC, SERVICES AND FINISHES	D.N.H.	J.W.S.	2012-07-22



PERMIT TO PRACTICE
FOCUS CORPORATION
PERMIT NUMBER P 6386
By Association of Professional Engineers,
Geologists and Geophysicists of Alberta



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NORTH POINT BUSINESS PARK LTD.
COMMERCIAL/INDUSTRIAL SUBDIVISION
PHASE 1A - 2012
LA CRETE, ALBERTA
OVERALL PLAN

Designed	J.W.S.	Scale	1:2000	Date	2012/05/24
Drawn	FLY	Project No.	124472-104		
Checked	J.W.S.	Drawing No.	1 OF 4		
Approved	J.W.S.	Rev.	C		

**NORTH POINT BUSINESS PARK
COMMERCIAL / INDUSTRIAL SUBDIVISION PHASE 1A - 2012
LA CRETE, ALBERTA**

MATERIAL COST FOR OVERSIZE OF WATERMAINS

Description	250 mm Diameter	200 mm Diameter	Length x Unit	Cost
1. Waterpipe	70.04	- 47.13	= 22.91 x 806.2 ^{540.7} m	\$18,470.04 12,387.44
2. Valves	1,739.73	- 1,098.73	= 641.00 x 3 ³ ea.	3,846.00 1,923
3. 250x250 cross	1,529.00	- 1,285.98	= 243.02 x 1 ⁰ ea.	243.02 0
4. 250x250x150 Tee On-site (For hydrants)	785.97	- 542.95	= 243.02 x 7 ⁵ ea.	1,701.14 1,215.10
5. 250 Plug	406.40	- 292.85	= 113.55 x 1 ¹ ea.	227.10 113.55
6. Service Tess (saddle)	431.65	- 313.16	= 118.49 x 8 ⁶ ea.	\$947.92 710.94

TOTAL ESTIMATED COST..... ~~\$25,435.22~~
\$16,350.03

July 21, 2015
File No. 124472-20

**NORTH POINT BUSINESS PARK
COMMERCIAL / INDUSTRIAL SUBDIVISION PHASE 2 - 2014
LA CRETE, ALBERTA**

MATERIAL COST FOR OVERSIZE OF WATERMAINS

Description	250 mm Diameter	200 mm Diameter	Length x Unit	Cost
1. Waterpipe	66.12	- 47.13	= 18.99 x ^{511.3} 869m	<u>9,709.59</u> \$16,502.31
2. Valves	1,787.23	- 1,146.23	= 641.00 x ³ 7 ea.	<u>1,923</u> 2,564.00
3. 250x250x250 Tee	1,529.00	- 1,285.98	= 243.02 x ⁰ 7 ea.	<u>0</u> 243.02
4. 250x250x150 Tee (hydrants)	891.01	- 647.99	= 243.02 x ⁵ 8 ea.	<u>1,215.10</u> 1,944.16
5. 250 Plug	406.40	- 292.85	= 113.55 x 1 ea.	113.55
6. Service Tess (saddle)	508.12	- 389.63	= 118.49 x ⁶ 8 ea.	<u>710.94</u> \$,947.92
TOTAL ESTIMATED COST.....				<u><u>\$22,314.96</u></u> \$13,672.18

WSP CANADA INC.

5. Terminate the LOC, which comes with the requirement of a full reclamation of the trail.

For trails of historic significance there is the possibility of the province assuming ownership. Administration and local Environment & Parks (AEP) staff are not aware of the Wall's Landing Road being a historical trail, but should there be evidence of historic use, this would be an additional option to pursue.

Another item for consideration is that only portions of the road are covered by the current LOC, not the entire road. This means that rather than simply transferring the existing LOC to a new owner, there would first be some survey and paperwork required (administration's understanding is that a full legal survey would not be required, just GPS points to connect the pieces).

OPTIONS & BENEFITS:

The primary question for consideration by the County is; Is maintaining public access to the Peace River at Wall's Landing a priority, and that the County to assume ownership of the LOC in order to act on this priority?

The primary benefit of the county assuming the LOC is maintaining public access to the Peace River for recreational purposes without dependence on a willing private leaseholder to provide the access.

The concerns with the county assuming the LOC are primarily the costs to acquire and maintain the LOC.

COSTS & SOURCE OF FUNDING:

No actual estimates have been attained, but a very loose estimate for the LOC acquisition/survey costs is a couple thousand dollars and staff time.

Road maintenance costs would depend on the level of service provided for the roughly one mile of road.

All costs would be borne out of the existing operating budget.

SUSTAINABILITY PLAN:

The sustainability plan has several references to the matter at hand, some specifically and some more ambiguously:

Goal E24 & E25 – Refers to the County being an attractive destination for non-residents, attractive home for residents, and that the workforce lives locally.

Goal N1 – County's river valleys are maintained in their natural state and are legislated to remain such in perpetuity.

Goal C2 – Community parks, recreational facilities and community halls are available to each community consistent with local, cultural needs.

COMMUNICATION:

With impacted stakeholders as required.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Peter K. Wall
Box 104
La Crete, AB TOH-2H0 PH;780-928-2642

Mackenzie County
P.O. Box 640
Fort Vermilion, AB TOH-1N0

Att; Carry Simson

Concerning DLO-5110 Licence of occupation on road east of river from farm land to down to the peace river connecting on the west side of river to the flat lease # FLD 800171.

I Have talked to lands and forest in Peace River and they advice Mackenzie County to take over this occupation on this road.

Can the Mackenzie County take over this licence DLO-5110, as I am retiring and do not want to renew it.

Carry Simson can you forward this to the Makenzie County board and get back to me on this .

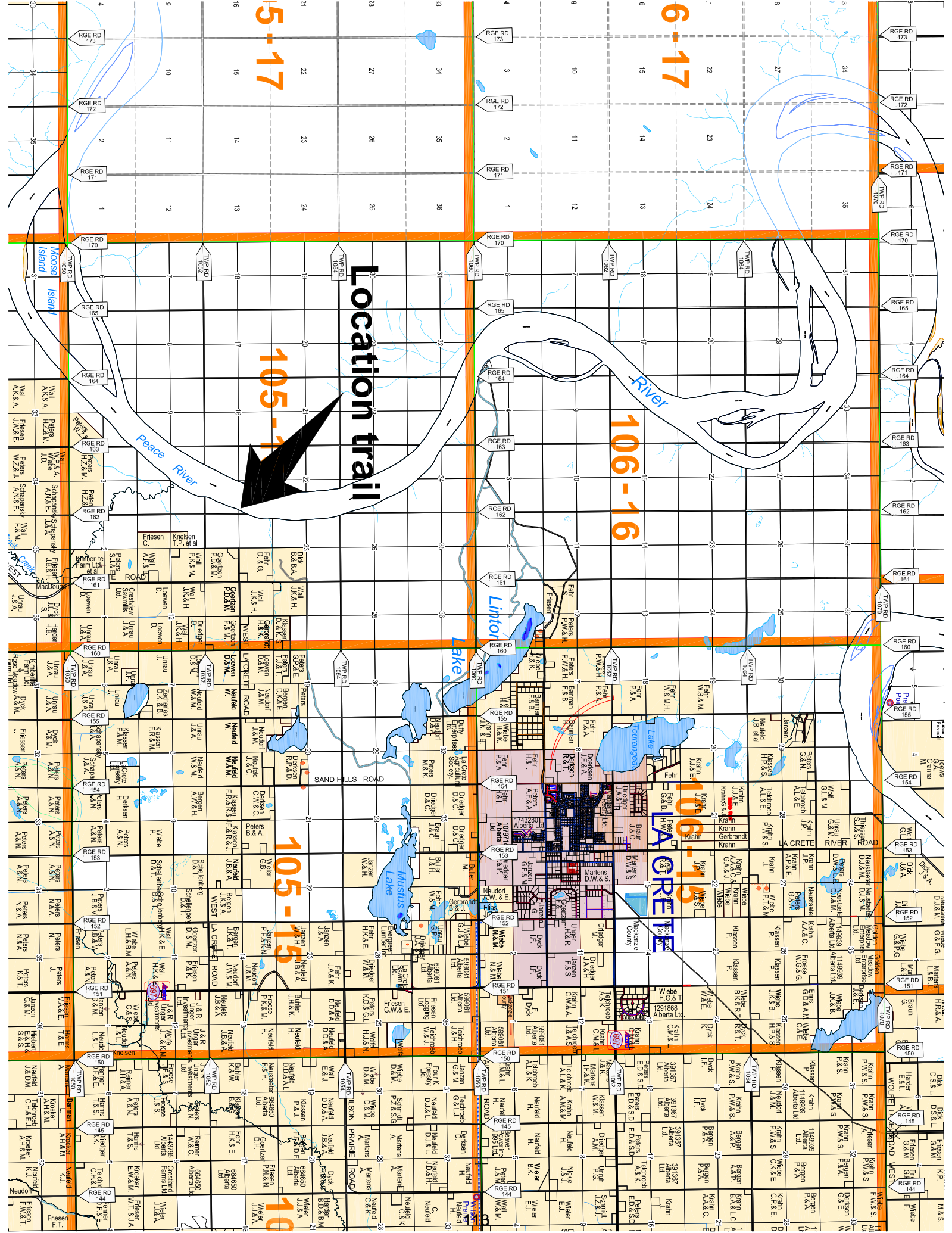
Thank You

Peter K Wall

Peter K Wall

RECEIVED
MAY 2 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE



6-17

5-17

105-17

105-15

106-16

106-15

Location trail

Map showing land parcels, roads, and water bodies. Key features include the Peace River, Lintori Lake, and Mustus Lake. The map is overlaid with a grid of Township (T105-15, T105-16, T105-17) and Range (R6-17, R106-15, R106-16) coordinates. Numerous land parcels are labeled with owner names and acreage. Major roads like SAND HILLS ROAD and LA CROIX ROAD are also visible.



GO
P.D



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Byron Peters, Director of Planning and Development
Title:	La Crete Sanitary Sewer Expansion

BACKGROUND / PROPOSAL:

The La Crete sanitary sewer system is nearing capacity and minimum depth-of-cover challenges in several areas. Currently there is almost no capacity to service new development west of 113 Street or north of 109 Avenue. The Planning Department has received multiple inquiries from potential developers and their engineers in the last year inquiring about developing lands that currently are not serviceable.

The Planning Department has been working with Utilities to attempt to answer questions, but we are no longer capable of answering the questions asked, because we do not have the information that is needed in order to provide answers.

The Infrastructure Master Plan provides a high level overview of the infrastructure that is needed and is a good guiding document, but it provides no specific siting and design details. These details are needed in order to allow developers to complete their conceptual design and costing estimates, which typically occur a year or two before any actual development occurs.

Administration first brought this request to Council in November of 2015, and Council deferred the request for \$100,000 to the next budget meeting. The funding was not granted at the next budget meeting. At the time of budget deliberations there was only one developer in particular need of answers, but that has increased to four developers in the months since.

OPTIONS & BENEFITS:

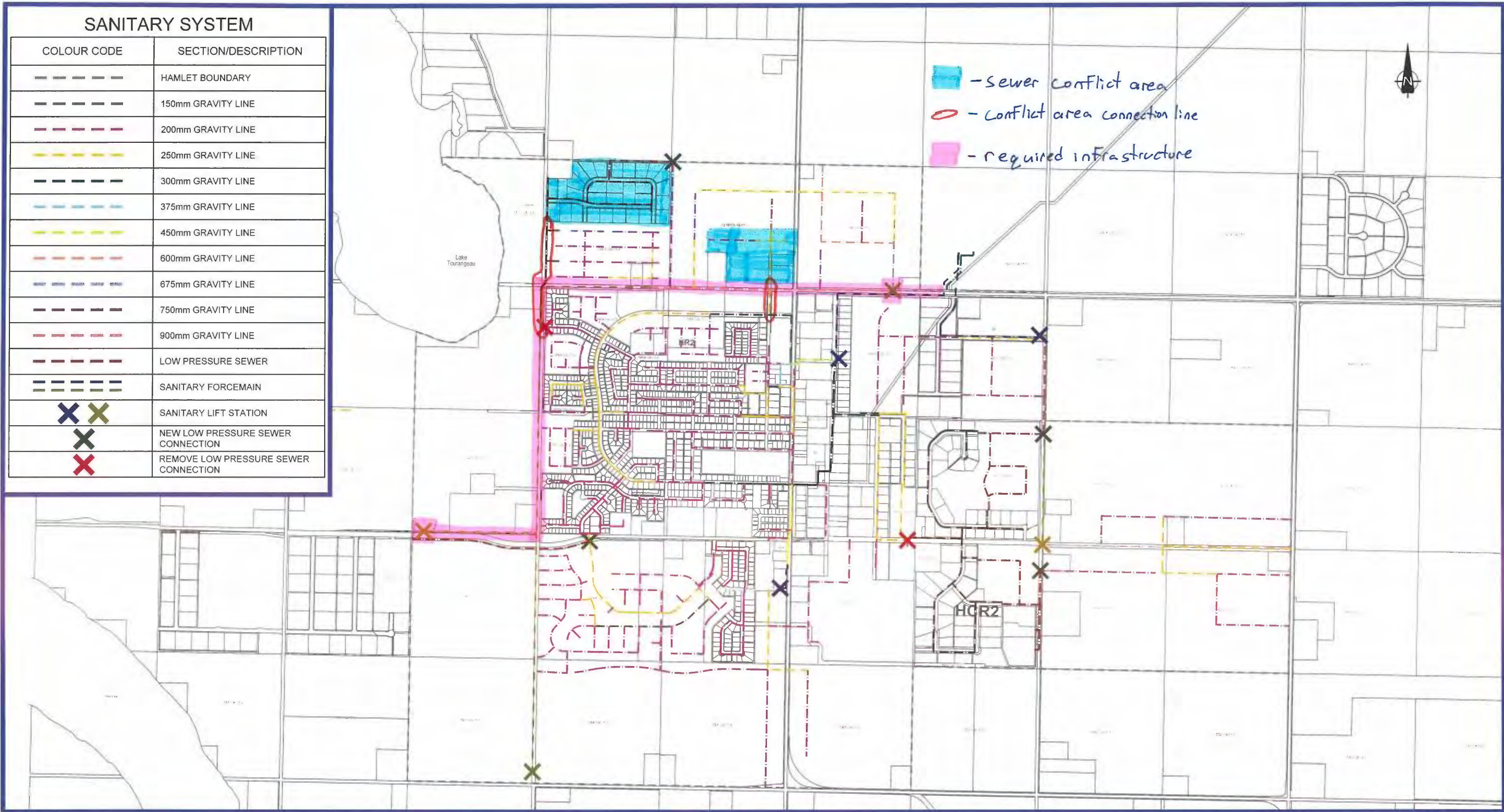
Administration is again requesting \$100,000 to engage an engineer to complete a thorough pre-design of sanitary servicing for the west and north sides of La Crete.

Author: B. Peters **Reviewed by:** **CAO:** JW

SANITARY SYSTEM

COLOUR CODE	SECTION/DESCRIPTION
---	HAMLET BOUNDARY
---	150mm GRAVITY LINE
---	200mm GRAVITY LINE
---	250mm GRAVITY LINE
---	300mm GRAVITY LINE
---	375mm GRAVITY LINE
---	450mm GRAVITY LINE
---	600mm GRAVITY LINE
---	675mm GRAVITY LINE
---	750mm GRAVITY LINE
---	900mm GRAVITY LINE
---	LOW PRESSURE SEWER
---	SANITARY FORCEMAIN
XX	SANITARY LIFT STATION
X	NEW LOW PRESSURE SEWER CONNECTION
X	REMOVE LOW PRESSURE SEWER CONNECTION






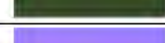
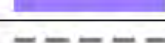

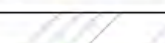




■ - Sewer conflict area
○ - Conflict area connection line
■ - required infrastructure

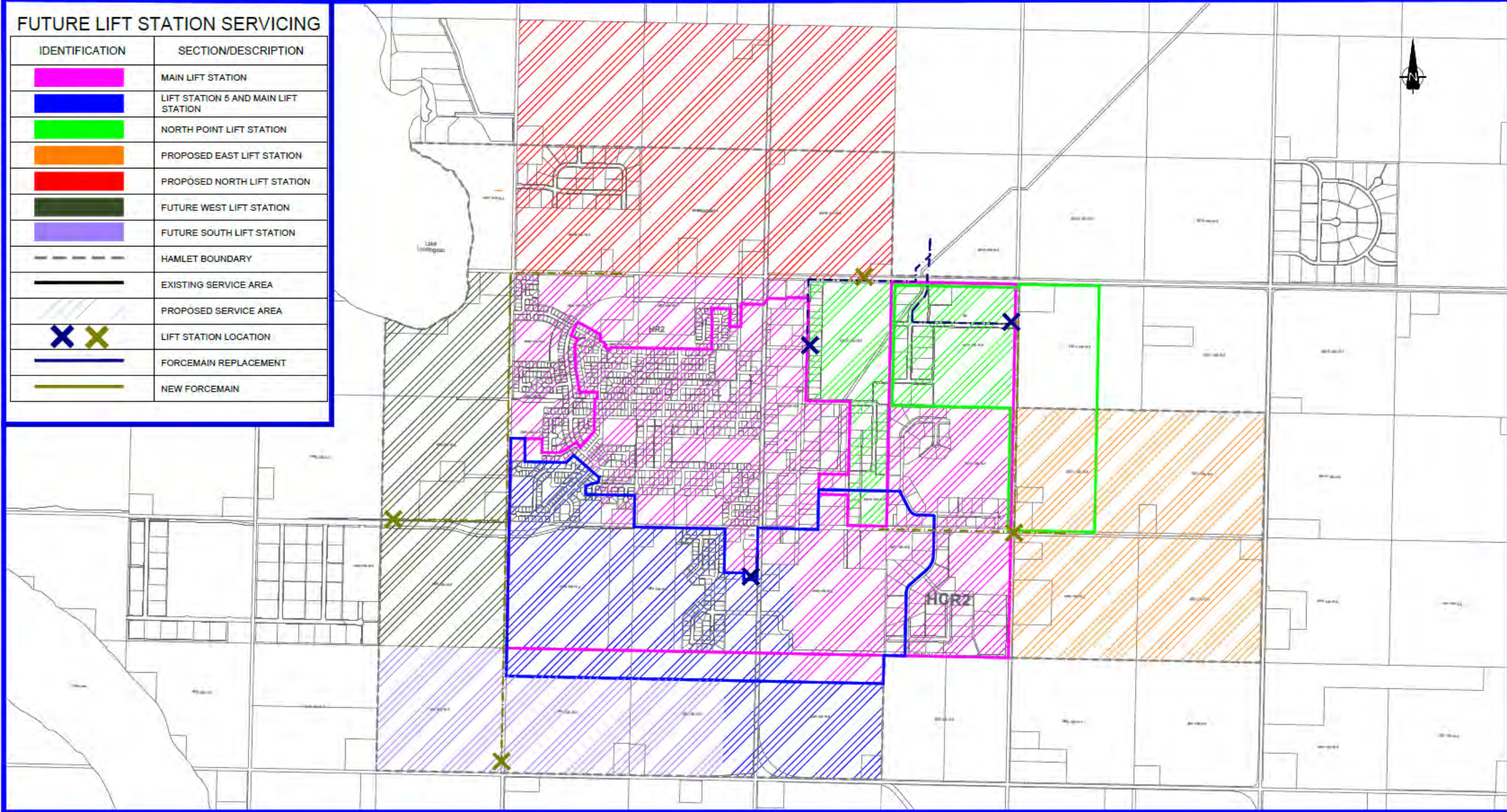


MACKENZIE COUNTY
HAMLET OF LA CRETE
FIGURE D – FUTURE SANITARY SYSTEM
 SCALE: NTS



FUTURE LIFT STATION SERVICING

IDENTIFICATION	SECTION/DESCRIPTION
	MAIN LIFT STATION
	LIFT STATION 5 AND MAIN LIFT STATION
	NORTH POINT LIFT STATION
	PROPOSED EAST LIFT STATION
	PROPOSED NORTH LIFT STATION
	FUTURE WEST LIFT STATION
	FUTURE SOUTH LIFT STATION
	HAMLET BOUNDARY
	EXISTING SERVICE AREA
	PROPOSED SERVICE AREA
	LIFT STATION LOCATION
	FORCEMAIN REPLACEMENT
	NEW FORCEMAIN



MACKENZIE COUNTY

HAMLET OF LA CRETE

FIGURE 3.4 – FUTURE SANITARY LIFT STATION SERVICE AREAS

SCALE: 1 : 20 000





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Fred Wiebe, Director of Utilities
Title:	Fort Vermilion Backwash Waste Dechlorination Project

BACKGROUND / PROPOSAL:

At the November 10, 2015 Council meeting, Council made the following motion:

MOTION 15-11-849

Requires 2/3

MOVED by Councillor Wardley

That \$50,000 be allocated from the Water Treatment Plant Reserve to the Fort Vermilion Backwash Waste Dechlorination project.

CARRIED

This project has been completed but the funds were not carried forward from the previous year due to the project not being placed on the 2015 TCA project list, causing this error and will now require \$50,000 to be allocated from reserves.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

\$50,000 from the Water Treatment Plant Reserve to the Fort Vermilion Backwash Waste Dechlorination Project.

Author: S. Martens **Reviewed by:** F. Wiebe **CAO:** JW

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2016 budget be amended by allocating \$50,000 from the Water Treatment Plant Reserve to the Fort Vermilion Backwash Waste Dechlorination project.

Author: S. Martens Reviewed by: F. Wiebe CAO: JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2016
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- 2016-05-09 Correspondence Member of Parliament – Bill C-246
- 2016-05-09 Correspondence Member of Parliament – Bill C-246 response
- 2016-05-09 Correspondence Minister of Municipal Affairs – Centralized Authority for Industrial Assessment
- 2016-05-09 Correspondence Prime Minister of Canada – Strong Northern and Remote Communities
- 2016-05-09 Correspondence – Northern Health Summit
- 2016-05-10 Correspondence Alberta Seniors and Housing – Grants in Place of Taxes Program
- 2016-05-11 Alberta Municipal Affairs – Asset Management
- Economic Developers (EDA) Course for Elected Officials
- Town of High Level 50th Annual Firefighter’s Ball
-
-
-
-
-
-
-
-
-
-
-

OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Ottawa

Room 1070, The Valour Building
Ottawa, ON K1A 0A6
Tel: 613.996.1783
Fax: 613.995.1415

Constituency

Box 4458
5124-50 Street
Barrhead, AB T7N 1A3
Tel: 780.305.0340
Fax: 780.305.0343



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Arnold Viersen, MP

Peace River—Westlock



May 9, 2016

Bill Neufeld, Reeve
Mackenzie County
PO Box 640
4511 – 46 Ave.
Ft. Vermilion, AB T0H 1N0

Dear Bill,

Thank you for taking the time to contact me regarding Bill C-246, the *Modernizing Animal Protections Act*. It is a private member's bill sponsored by Toronto-area Liberal MP Nathaniel Erskine-Smith.

As an animal lover, I do understand how upsetting it can be to see and hear of instances of animal cruelty. However, as a Member of Parliament, it is my job to ensure that sound and proper legislation dealing with federally mandated issues is passed. While there are some aspects of this bill I support, the legislation is poorly written, does little above the current laws to help animals, and duplicates existing legislation. In Canada, it is already illegal to harm police service animals (Quanto's Law, Conservative Government 2015). Likewise, shark finning has been illegal in Canada since 1994.

When bringing forward legislation, it is important to consult groups who have a vested interest in the areas affected. My understanding is that Mr. Erskine-Smith has publically admitted that he failed to consult widely with the farming, hunting, angling, and conservation community before bringing this bill forward. It appears as though he realizes there are serious concerns with his bill as he has written to me, "asking for [my] support at second reading so that the bill can go to committee, in order to assess whether any concerns with the bill can be addressed reasonably." The purpose of committee is not to fix broken legislation but to allow Canadians affected by a bill to address the legislation in a public forum and ensure technical working of the bill, clause by clause.

I will be listening to the debate as this bill comes forward and I can assure you that I will be voting against it at second reading.

Thanks again for your letter and your concern.

Sincerely,

Arnold Viersen, MP
Peace River - Westlock



Arnold.Viersen@parl.gc.ca

www.mparnold.ca

123

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MAY 12 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

May 9, 2016

Mr. Arnold Viersen
Member of Parliament for Peace River - Westlock
5124 - 50th Street
Box 4458
Barrhead, Alberta
T7N 1A3

Mr. Chris Warkentin
Member of Parliament for Grande Prairie - Mackenzie
10625 West Side Drive
Suite 20
Grande Prairie, Alberta
T8V 8E6

Dear Mr. Viersen and Mr. Warkentin:

RE: BILL C-246 MODERNIZING ANIMAL PROTECTIONS ACT

This letter is to express Mackenzie County's opposition to Bill C-246, the Modernizing Animal Protections Act in hope that you will communicate our concerns to the Minister responsible for this Act.

The regulations proposed in Bill C-246 negatively affect the lives of Mackenzie County residents as well as the County's overall economy. As a northern and remote municipality in rural Alberta, hunting and fishing serve as major components of the County's recreation and tourism industries. These activities are also essential in providing food for many families residing in the County.

Additionally, Bill C-246 has drastic implications on the farming industry, and similarly on commercial hunting, trapping, angling and fishing, despite Canadians relying on the food produced by these industries. Agriculture is one of the largest drivers of Mackenzie County's economy, and the County's farmers provide food across Canada.

...2

Arnold Viersen, MP & Chris Warkentin, MP

Page 2

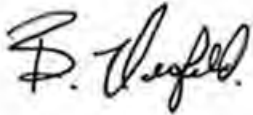
May 9, 2016

Evidently, Bill C-246 in its current form would have detrimental effects to Mackenzie County residents and its economy. Many County residents are already facing severe decreases to their household income due to Alberta's current economic state, and if this legislation were passed, Mackenzie County residents will financially struggle to survive. Consumers who rely on the food produced by farmers will struggle in the midst of a food scarcity. To be frank, we would like to know why the Federal Government would even consider passing first reading on a bill that would consider banning mouse or rat poisons used by farmers to protect their property and their health.

Undoubtedly, Bill C-246 has severe impacts on Mackenzie County residents and Canadians as a whole, and these impacts must be considered by the federal government.

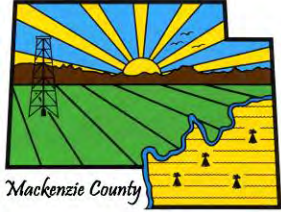
Should you wish to discuss this matter, please feel free to contact myself at (780) 841-1806, or Joulia Whittleton, Chief Administrative Officer, at (780) 927-3718.

Yours sincerely,



Bill Neufeld
Reeve
Mackenzie County

c: Debbie Jabbour, MLA, Peace River
Mackenzie County Council
Joulia Whittleton, Chief Administrative Officer, Mackenzie County



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

May 9, 2016

The Honourable Danielle Larivee
Minister of Municipal Affairs
204 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

**RE: CREATION OF A CENTRALIZED AUTHORITY FOR THE
PREPARATION OF INDUSTRIAL ASSESSMENTS**

Mackenzie County does not support the creation of a centralized authority for the preparation of industrial assessment.

It is in the best interest of Mackenzie County to have industrial assessments conducted by an assessor employed by the municipality. This current system is beneficial to municipalities because it allows the municipality more flexibility with timing requirements for their assessment and taxation rolls. Additionally, a local assessor has the ability to report on the municipality's long term budgeting and tax projections. Municipalities have computer software that allows assessment data to function with their taxation data. With a centralized authority, the province will require large spending on software and training that municipalities have already invested in.

Moreover, it is clear that a local assessor is familiar with the County's industry and therefore assessments are less subject to error in this current system. In order to effectively serve its ratepayers, municipalities must be responsible for retaining detailed construction costs and other data that clarifies an industry's assessment. This data should be easily accessible to explain at a ratepayer's request.

...2

Minister of Municipal Affairs

Page 2

May 9, 2016

As a result of the benefits of this current system, Mackenzie County is in opposition to industrial property being assessed under a centralized authority.

Should you wish to discuss this matter, please feel free to contact myself at (780) 841-1806, or Joulia Whittleton, Chief Administrative Officer, at (780) 927-3718.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Neufeld". The signature is written in a cursive style with a large initial "B".

Bill Neufeld

Reeve

Mackenzie County

c: Ms. Debbie Jabbour, MLA – Peace River
Al Kemmere, President, Alberta Association of Municipal Districts &
Counties
Mackenzie County Council
Joulia Whittleton, Chief Administrative Officer, Mackenzie County

May 9, 2016

Mr. Bill Neufeld, Reeve
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

RECEIVED
MAY 18 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Reeve Neufeld:

Re: Northern Health Summit- June 16-17, 2016

I am pleased to share with you that the Northern Alberta Development Council (NADC) has recently joined the ministry of Economic Development and Trade from Indigenous Relations. NADC has been advising government on the north for over fifty years and we will continue to be actively investigating, promoting and advising our government on the socio-economic issues and developments impacting the northern region.

In March of 2014, northern leaders met in Athabasca to advance key northern priorities with government officials as part of the NADC's inaugural Northern Leaders' Summit Series. An outcome from that Leaders' Summit was the desire to see NADC organize and host a summit focused on health.

I am pleased to invite you or a designated representative from your community to join us, June 16-17, 2016 in Peace River for the Northern Health Summit. As host, the NADC has partnered with Alberta Health and Alberta Health Services to deliver this event that will facilitate information sharing, dialogue and discussion around current health priorities in the north.

Key health experts will provide information on emerging issues northern leaders' have identified through the Council. Regional roundtable discussions will allow delegates to provide feedback to Alberta Health and Alberta Health Services on their top health priorities for the north. These will include: mental health, continuing care, Indigenous health and primary care.

In preparation for this Summit, I encourage you to connect with health experts in your community and come prepared to share local perspectives and ideas around health care for your region and the north.

Attached is the registration form and agenda with additional details regarding this event. Please confirm your attendance by May 27, 2016 so the NADC team can coordinate hosting and logistics. If you have questions, please contact Karilee Wadman, Office Coordinator at the NADC Peace River Office at 780-624-6433 or email karilee.wadman@gov.ab.ca.



Northern Health Summit

June 16 & 17, 2016

Agenda

Thursday, June 16, 2016

- 8:30am Delegate Registration- until 9:30am
- 9:30am Welcome/ Introductions
- 10:00am Expert Panel- Health Workforce Panel
- 11:30am Health Break
- 11:45am Presentation: Priority Health Issue
- 12:05am Presentation: Priority Health Issue
- 12:30pm Lunch - Keynote
- 1:30pm Alberta Health- Ministry Priorities
- 2:30pm Breakout Sessions – Northern leaders provide input into Ministry priorities
- 4:00pm Wrap up
- 6:00pm Banquet- Keynote

Friday June 17, 2016

- 8:30am Welcome/Introductions
- 8:45am Presentation: Healthy Communities
- 9:30am Health Break
- 9:45am Alberta Health Services- North Zone Priorities
- 10:30am Breakout Sessions –Northern leaders provide input into North Zone priorities
- 11:45am Plenary/Closing
- 12:15pm Wrap-up/Adjourn (Lunch or Bag Lunch to be served)
- 12:45-2:00pm Post-Summit Workshop- NADC Economic Region (TBD)

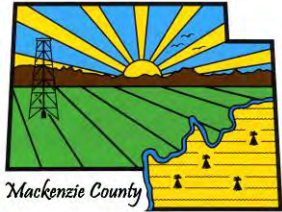
❖ Agenda is subject to change.

Hosted by



In Partnership with





Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

May 9, 2016

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, Ontario
K1A 0A2

Dear Prime Minister:

RE: STRONG NORTHERN AND REMOTE COMMUNITIES

Mackenzie County is in support of the Federation of Canadian Municipalities' position on "Strong Northern and Remote Communities."

Mackenzie County is located in the northwest corner of Alberta and certainly faces unique challenges, including climate, geography and population density due to this remoteness. As a result, the Government of Canada must engage with local governments to develop strategies that will target these challenges.

A federal-municipal partnership is crucial to improving issues that surround northern and remote municipalities. With smart, targeted federal assistance, these communities can develop solutions for issues with municipal infrastructure, economic development, housing and cost of living, disaster mitigation, clean water, climate resiliency and safety. Federal support through the Green Infrastructure Fund and housing investments will assist with some of these initiatives. Close collaboration among levels of government is necessary for success in addressing local priorities. The Federation of Canadian Municipalities' recommendations for budget 2016 provide an excellent guideline for strengthening northern and remote communities, and ultimately Canada's future.

...2

Prime Minister of Canada

Page 2

May 9, 2016

Undoubtedly, northern and remote communities are fundamental to the social, cultural and economic character of Canada. Thus, Mackenzie County urges the Federal Government to establish and provide necessary support to Canada's northern and remote communities to address essential services and other challenges associated with living in the north.

Should you wish to discuss this matter, please feel free to contact myself at (780) 841-1806, or Joulia Whittleton, Chief Administrative Officer at (780) 927-3718 or by email at jwhittleton@mackenziecounty.com.

Yours sincerely,



Bill Neufeld

Reeve

c: Mr. Arnold Viersen, MP, Peace River – Westlock
Mr. Chris Warkentin, MP, Grande Prairie – Mackenzie
Mackenzie County Council
Joulia Whittleton, Chief Administrative Officer, Mackenzie County



ALBERTA
SENIORS AND HOUSING

*Office of the Minister
MLA, Edmonton-Riverview*

AR41072

May 10, 2016

Mr. Bill Neufeld
Reeve, Mackenzie County
PO Box 640
4511 – 46 Avenue
Fort Vermilion AB T0H 1N0

Dear Mr. Neufeld:

Thank you for your April 25, 2016 letter regarding the Grants in Place of Taxes program, and the impact on the Mackenzie County. As Minister of Seniors and Housing, I appreciate the opportunity to respond.

With current limited resources, our government must make tough choices that are fiscally responsible, while balancing the need to maintain sufficient programs and services for Albertans. The previous government made the decision to eliminate Grants in Place of Taxes in their proposed budget, and we were unable to reverse every proposed cut the previous government made. We understand that municipalities are affected by this reduction in revenue, and this impact is greater on some municipalities than others. While it is a difficult choice, our decision was to maintain the elimination of grants rather than reduce funding in areas like tenant supports and property maintenance. This will ensure that our Housing Management Bodies are able to keep tenants in units. At this time, the government is not looking at amending Section 27 of the *Alberta Housing Act*.

Municipalities are also facing similar budgetary restraints and the need to make difficult choices given today's fiscal reality. I extend my appreciation for your continued understanding as we all work to ensure front-line services and programs are protected for those vulnerable Albertans most in need. Through our collaborative efforts with our partners, such as Mackenzie County, I am confident we will continue to meet Alberta's housing requirements.

Thank you again for writing.

Sincerely,

Lori Sigurdson
Minister of Seniors and Housing

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MAY 18 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE

cc: Debbie Jabbour, MLA, Peace River

404 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-415-9550 Fax 780-415-9411
9202B - 149 Street, Edmonton, Alberta T5R 1C3 Canada Telephone 780-414-0719 Fax 780-414-0721

May 11, 2016

Ms. Joulia Whittleton
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

RECEIVED
MAY 18 2016

AR83888

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Ms. Whittleton:

I am writing to provide you with an update on recent developments related to asset management and planning for future infrastructure needs.

All levels of government continue to make substantial investments in municipal infrastructure. Typically, provincial and federal governments rely on municipalities to identify local priorities and plan for these investments. In most municipalities, these priorities and plans are based on comprehensive, reliable information and a thorough understanding of local infrastructure maintenance, replacement, and growth requirements. Asset management processes provide the foundation for that understanding.

Significant efforts have been made in recent years to improve the quality of asset management in Canadian municipalities. Many municipalities already operate with a high level of proficiency in asset management, but there is an increasing recognition that all municipalities need to operate at this standard.

The Government of Alberta recently developed an approach to asset management, as required under the terms of the Canada-Alberta Gas Tax Fund Agreement. The approach, which was approved by Infrastructure Canada, is available on the Municipal Affairs asset management web page at www.municipalaffairs.alberta.ca/asset-management.

The *Municipal Government Amendment Act, 2015* introduced a new corporate planning provision which, when proclaimed, will require that municipalities prepare a written plan respecting anticipated capital property additions over a period of at least the next five financial years. Although this new requirement does not specify how each municipality will determine the projects to be included in this plan, it does imply that appropriate asset management

.../2

processes will be used to ensure that the resulting plan adequately reflects local infrastructure pressures and needs.

Although the new corporate planning legislation will provide municipalities with sufficient time to prepare their first plans, I would encourage you to begin considering how your local practices can be improved to support this process. If your municipality has not already done so, implementation of basic asset management processes can produce immediate benefits.

To support your municipality in developing asset management capacity, links to asset management resources are available on the asset management web page noted above. This page includes links to resources that resulted from a project that the Consulting Engineers of Alberta (CEA) recently completed with the support of funding from Municipal Affairs to develop an asset management toolkit and handbook for smaller communities. An overview of the CEA project tools will be presented at upcoming regional training sessions that will be hosted by the department in partnership with the Local Government Administration Association and the Alberta Rural Municipal Administrators' Association in May and June 2016.

Additionally, Infrastructure Canada has recently announced two programs that will support municipal asset management in Canada. \$50 million will be provided to increase municipal capacity for asset management, including funding to develop and implement infrastructure asset management planning practices and support more reliable and comprehensive data collection on infrastructure assets. \$75 million will be provided to support enhanced municipal planning for climate change resilience, including funding to support municipal projects to identify and implement greenhouse gas reduction opportunities, assess local climate risks, and integrate climate change impacts into asset management planning practices. These programs will be administered by the Federation of Canadian Municipalities.

If you have questions about the ministry's role in supporting asset management, please contact the Municipal Services Branch toll-free in Alberta at 310-0000, then 780-427-2225, and ask to speak to an advisor.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brad Pickering', with a long horizontal flourish extending to the right.

Brad Pickering
Deputy Minister

From: [Economic Developers Alberta \(EDA\)](#)
To: [Joulia Whittleton](#)
Subject: EDA's Course for Elected Officials - June 17 Edmonton
Date: May-11-16 12:23:58 PM



Dear Joulia Whittleton,

If you are an elected official, EDA is presenting you with an opportunity to gain a comprehensive understanding of how economic development works in your community.

EDA's [Course for Elected Officials](#) is a one-day course that delivers information on the facts and tools your unique group of community leaders needs to understand and reinforce economic development initiatives.

You will learn how business attraction works; how business retention works and you'll also learn the steps economic development officers use to help to revitalize economies.

EDA's Course for Elected Officials

June 17, 2016

9:00 am - 4:00 pm

Edmonton Economic Development, 4th Floor, 9990 Jasper Avenue

[Register here](#)

Become a champion of economic development! Join us in Edmonton next month.

If you would like to book a course in your community simply e-mail admin@edaalberta.ca

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TOWN OF
HIGH LEVEL

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File: 0530-09

May 16, 2016

Reeve Bill Neufeld
Mackenzie County Corporate Office
4511-46 Avenue
Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

The High Level Fire Department is turning 50 this year and you are cordially invited to celebrate the occasion with us.

The 50th Annual Firefighter's Ball will be held on June 4th, 2016, with the presentation of awards, slide shows, and a dinner and dance.

Should you plan to attend, kindly confirm your attendance with Laurie Hauk through email at lhauk@highlevel.ca or by phone 780-821-4020.

Yours truly,

Crystal McAteer
Mayor

Cc: Town of High Level Council